



Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP

01460 239567 www.chard.gov.uk

Mayor: Garry Shortland Town Clerk: Gareth Hughes

HR COMMITTEE

All Council and Committee Meetings are open to the Public & Press

Publication Date Friday 8th March 2024

TO: Cllr Bates (Chair), Cllr Bulmer (Vice Chair), Cllr Crook, Cllr Eggins, Cllr Watson
Cllr A Kenton, Cllr Hassan

NOTICE OF MEETING

You are hereby summoned to attend an extraordinary meeting of the HR & Personnel Committee to be held on Wednesday 13th March 2023 commencing at 18:30pm in the Mayor's Parlour, Guildhall, Fore Street, Chard TA20 1PP.

Cllr Victoria Bates -

PUBLIC PARTICIPATION

Before the meeting there will be a public session to enable the people of Chard to ask questions of, and make comments to the Town Council in relation to the meeting agenda. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting.

Public Participation Time

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council.

AGENDA

2024/07 APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2024/08 DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

2024/09 TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

As certain items are expected to include the consideration of exempt information the Human Resources & Personnel Committee is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

2024/10 COMMITTEE MEETING MINUTES

To confirm and sign the minutes of the HR & Personnel Committee meeting held on Tuesday 5th March 2024.

2024/11 CONFIDENTIAL MATTERS

In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 2024/09 above refers)

a) Staffing Matters

2024/12. DATE OF NEXT MEETING

To note that the next HR Committee meeting will be held on Tuesday 8th July 2024 commencing at 19:00.