



## Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP

01460 239567 www.chard.gov.uk

Mayor: Cllr Garry Shortland Town Clerk: Gareth Hughes

# COUNCIL AGENDA

**All Council Meetings are open to the  
Public and Press**

## NOTICE OF EXTRAORDINARY MEETING

Date of Publication: **Thursday 1<sup>st</sup> February 2024**

**TO:** Cllr Baker, Cllr Bates, Cllr Brown (Deputy Mayor), Cllr Bulmer, Cllr Crook, Cllr Eggins, Cllr Grief-Page, Cllr Hassan, Cllr Hussey, Cllr A Kenton, Cllr J Kenton, Cllr Richter, Cllr Watson and Cllr Williams

You are hereby summoned to attend the Full Town Council Meeting of Chard Town Council that will be held on **Tuesday 6<sup>th</sup> February 2024**, commencing at **19:00 hours** in the auditorium, The Guildhall, Fore Street, Chard TA20 1PP.

Garry Shortland Mayor

### **PUBLIC PARTICIPATION**

Before the meeting there will be a public session to enable the people of Chard to ask questions of, and make comments to the Town Council in relation to the meeting agenda. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes

### **19.00 Chaplain's 'Thought for the Day'**

### **Public Participation Time**

### **Reports from County Councillors**

To receive Councillor reports.

### **Police Report**

The police may attend, when available, to provide information on policing in Chard.



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### AGENDA

#### **2022/01 APOLOGIES FOR ABSENCE**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

#### **2024/02 DECLARATIONS OF INTEREST**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

#### **2024/03 TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

As certain items are expected to include the consideration of exempt information Full Council is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

#### **2024/04 COUNCIL MEETING MINUTES**

To confirm the accuracy and sign the minutes of the Full Town Council meeting held on the 13<sup>th</sup> November 2023 (attached)

#### **2024/05 MAYORS ANNOUNCEMENTS & UPDATES**

- (a) The Annual Town Meeting is on Monday 25<sup>th</sup> March 2024 at 7pm in the Town Hall
- (b) Thank you to those who helped and supported the Carol concert



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### 2024/06 TOWN CLERKS REPORT & UPDATES:

(a) **Town Clerk Report** – To note Town Clerks report and consider the recommendation in points 2,3,4 & 5. (Please see attached report)

(b) **Community Plan update** –

Cllrs Richter & Hussey are organising two events based on discussions with the Community Plan Development Task & Finish Group. These will be held: **Monday 26<sup>th</sup> and Tuesday 27<sup>th</sup> February 17.30 – 19.00** in the Foyer, Guildhall, Fore St. (please see attached flyer). Support from fellow councillors for this event is very welcome.

### 2024/07 COMMITTEE MEETINGS

(a) To note the minutes of the Amenities & Events committee meeting held on 9<sup>th</sup> January 2024 (see attached) and consider the following recommendations:

- 23/40 a) Item 2, 3 & 4;
- 23/40 b) items 2.1,3.1, 3.2 & 4
- 23/40 c) Item 7

(b) To note the minutes of the Finance & Audit committee meeting held 12<sup>th</sup> December 2023

### 2024/08 FINANCE

(a) **Financial Report for Quarter 3 to 31 December 2023**

Attached is the financial report for Q3 together with the detailed Income & Expenditure, Balance Sheet and Earmarked Reserves reports for 31 Dec 2023 for noting.

(b) **Virements**

Attached is a report which recommends virements in respect of the payroll and other professional fees for consideration.

(c) **Expenditure over £500 for Quarter 3**

A report for expenditure over £500 for the third quarter is attached for noting.

### 2024/09 ANNUAL BUDGET FOR YEAR 2024/25

To formally consider and adopt the 2024/25 Financial Year budget for Chard Town Council. Please see the attached report.

### 2024/10 PRECEPT

To formally consider requesting a precept of £1,151,765 from Somerset Council for 2024/25. This will result in a Band D charge of £251.37 and is an increase of £78.28 per annum on the previous Band D charge of £173.09. This includes



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£250,000 to be placed on an earmarked reserve in respect of devolution of service of Somerset Council.

### **2024/11 DATE OF NEXT MEETING**

The next Full Chard Town Council meeting will be held on Monday 18<sup>th</sup> March 2024 in The Guildhall, Fore Street, Chard TA20 1PP commencing at 7pm.

### **2024/12 CONFIDENTIAL MATTERS**

To agree to exclude press and public due to the confidential nature of the business to be transacted relating to a) potential legal action and b) sensitive personal information, (Item 2024/03 above refers)

#### **a) Motions - Culturally Chard ( Cllr Baker )**

**That councillors are asked to discuss and make a decision regarding the future administration and involvement of the town council in Culturally Chard, including any outstanding grant funding**

#### **b) Rolley report**

**To receive a request that the council agrees to undertake a review of the Rolley report, with a timeline for completion**