


**Chard Town Council**  
**Budget Detail - By Centre**  
**Note : Chard Town Council**

		<u>2013/2014</u>		<u>2014/2015</u>			<u>2015/2016</u>
		<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Net Virement</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
<b>101</b>	<b><u>Administration (LGA 1972)</u></b>						
4001	Payroll Costs	120,676	114,461	118,220	0	83,152	122,295
4002	Temporary/Casual Staff	4,563	4,563	2,000	0	458	1,000
4007	Health & Safety	106	106	200	0	0	1,200
4008	Training/Courses	1,500	646	1,500	0	233	1,200
4009	Travelling	500	483	500	0	334	500
4020	Miscellaneous Expenses	294	316	200	0	2,186	200
4021	Telephone & Fax	0	0	0	0	0	2,800
4022	Postage	2,000	2,123	2,500	0	1,312	2,000
4023	Stationery	2,150	2,055	2,500	0	1,512	2,000
4024	Subscriptions	2,436	2,436	2,000	0	1,793	2,000
4025	Insurance	24,000	21,216	22,000	0	21,605	22,000
4026	Photocopy and Printing Charges	3,050	3,050	2,700	0	1,089	2,800
4028	IT Hosting and Support	0	0	0	19,931	3,965	0
4029	Staff Recruitment	1,960	3,089	1,000	0	0	1,000
4031	Other Advertising	200	99	200	0	0	200
4034	Newsletter	2,200	970	1,500	0	1,693	1,500
4044	Equip/Furniture/Small Tools	500	494	500	0	83	500
4051	Bank Charges	250	219	250	0	262	550
4055	Other Professional Fees	4,810	5,164	4,500	0	6,445	5,300

Continued on Page 2

**Chard Town Council**  
**Budget Detail - By Centre**  
**Note : Chard Town Council**

		<u>2013/2014</u>		<u>2014/2015</u>			<u>2015/2016</u>
		Budget	Actual	Agreed Budget	Net Virement	Actual YTD	Next Year Budget
4056	Legal Fees	1,549	0	2,000	0	0	1,000
4057	Audit Fees	2,665	3,349	2,500	0	-439	2,600
4059	Licences (incl PRS)	0	0	0	0	180	0
4206	Council Website	1,000	0	500	69	569	500
	<b>OverHead Expenditure</b>	176,409	164,840	167,270	20,000	126,431	173,145
1010	Rent Received	100	100	100	0	75	100
1021	Customer photocopies	0	150	200	0	168	50
1074	Precept Support Grant	67,825	67,825	67,650	0	67,650	55,930
1076	Precept	463,029	463,029	478,102	0	478,102	489,822
1089	Miscellaneous Income	0	0	0	0	0	0
1096	Interest Received	3,000	5,302	7,000	0	3,311	6,500
	<b>Total Income</b>	533,954	536,406	553,052	0	549,307	552,402
<b>101</b>	<b>Net Expenditure</b>	-357,545	-371,566	-385,782	20,000	-422,875	-379,257
<b>102</b>	<b><u>Civic &amp; Council (LGA 1972)</u></b>						
4005	Member Training	250	75	200	0	0	400
4009	Travelling	100	13	100	0	0	100
4020	Miscellaneous Expenses	0	1	50	0	7	50
4180	Chard Festival	5,000	4,554	0	0	0	0
4200	Current Mayor's Allowance	3,500	3,500	4,500	0	3,008	4,500

Continued on Page 3

**Chard Town Council**  
**Budget Detail - By Centre**  
**Note : Chard Town Council**

		<u>2013/2014</u>		<u>2014/2015</u>			<u>2015/2016</u>
		Budget	Actual	Agreed Budget	Net Virement	Actual YTD	Next Year Budget
4201	Previous Mayor's Allowance	0	852	0	0	0	0
4203	Councillors' Expenses	1,500	0	500	0	17	500
4207	Corporate Regalia Sink Fund	0	0	0	0	0	500
4208	Civic & Regalia costs	1,000	1,674	1,000	0	228	1,000
4210	Election Expenses	0	0	0	0	0	2,500
4211	Town Crier Honorarium	220	220	220	0	220	250
4984	Tfr to Sinking Fund - Regalia	500	500	500	0	0	0
4990	Tfr from Earmarked Reserves	0	-394	0	0	0	0
	<b>OverHead Expenditure</b>	12,070	10,994	7,070	0	3,479	9,800
1041	Donations Received	2,000	630	0	0	0	0
1042	Mayors Charity	0	0	0	0	-692	0
	<b>Total Income</b>	2,000	630	0	0	-692	0
<b>102</b>	<b>Net Expenditure</b>	10,070	10,364	7,070	0	4,172	9,800
<b>107</b>	<b>Grants (incl S137)</b>						
4740	Community Payback Scheme	0	0	0	0	550	2,500
4749	Section 137 Payments	0	55	0	0	55	0
4750	Grant Aid	10,000	9,323	10,000	0	7,890	10,000
4751	Annual Grants	5,000	4,000	10,000	0	8,500	8,000
	<b>OverHead Expenditure</b>	15,000	13,378	20,000	0	16,995	20,500
<b>107</b>	<b>Net Expenditure</b>	15,000	13,378	20,000	0	16,995	20,500

Continued on Page 4

**Chard Town Council**  
**Budget Detail - By Centre**  
**Note : Chard Town Council**

		<u>2013/2014</u>		<u>2014/2015</u>			<u>2015/2016</u>
		<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Net Virement</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
<b>109</b>	<b><u>F &amp; P Capital &amp; Non-Recurring</u></b>						
4044	Equip/Furniture/Small Tools	0	0	20,000	-20,000	0	0
4903	CP - New Equipment (General)	0	5,000	0	0	0	0
4990	Tfr from Earmarked Reserves	0	-5,000	0	0	0	0
	<b>OverHead Expenditure</b>	0	0	20,000	-20,000	0	0
	<b>109 Net Expenditure</b>	0	0	20,000	-20,000	0	0
<b>201</b>	<b><u>Guildhall (s19 LGMPA 1976)</u></b>						
4001	Payroll Costs	67,865	66,232	70,448	0	46,386	84,652
4006	Protective Clothing	335	26	350	0	422	350
4007	Health & Safety	15	70	0	0	3	0
4008	Training/Courses	500	300	500	0	150	800
4009	Travelling	100	67	100	0	0	100
4011	Rates	10,500	9,185	9,646	0	9,399	9,867
4012	Water Charges	1,236	1,236	1,200	0	882	1,600
4014	Electricity	17,651	9,442	12,000	0	5,609	10,000
4015	Gas	5,500	5,357	8,000	0	1,256	8,000
4016	Janitorial	685	902	600	0	723	800
4019	Guildhall Advert	800	800	1,000	0	0	0
4020	Miscellaneous Expenses	0	0	0	0	73	0

Continued on Page 5

**Chard Town Council**  
**Budget Detail - By Centre**  
**Note : Chard Town Council**

		<u>2013/2014</u>		<u>2014/2015</u>			<u>2015/2016</u>
		Budget	Actual	Agreed Budget	Net Virement	Actual YTD	Next Year Budget
4021	Telephone & Fax	2,840	2,967	2,800	0	2,081	0
4027	Hirers Refreshments	28	28	150	0	3	150
4031	Other Advertising	1,038	1,038	500	0	0	500
4032	Publicity	312	0	750	0	0	750
4033	Promotion Costs	743	241	750	-215	0	750
4036	Property Maintenance	9,185	9,260	10,000	-530	3,773	10,000
4038	Maintenance Contracts	13,000	10,952	13,000	0	7,790	13,000
4044	Equip/Furniture/Small Tools	1,979	2,792	2,000	530	3,736	2,000
4053	Doubtful Debts Provided	0	0	0	0	0	216
4059	Licences (incl PRS)	1,603	1,603	900	215	1,115	2,000
	<b>OverHead Expenditure</b>	135,915	122,495	134,694	0	83,400	145,535
1011	Antiques Fair	7,000	4,877	5,500	0	3,042	5,500
1012	Markets	4,800	298	0	0	0	0
1014	Guildhall Cafe/Bar Franchise	1,550	1,988	2,800	0	1,804	2,800
1020	Letting Income	35,000	31,215	30,000	0	21,870	35,000
1022	Hirers Refreshments	0	38	100	0	10	100
1023	Guildhall adverts	0	344	300	0	0	0
1050	Guildhall Promotions Income	100	0	0	0	0	0
	<b>Total Income</b>	48,450	38,759	38,700	0	26,726	43,400
<b>201</b>	<b>Net Expenditure</b>	87,465	83,736	95,994	0	56,674	102,135

Continued on Page 6

**Chard Town Council**  
**Budget Detail - By Centre**  
**Note : Chard Town Council**

		<u>2013/2014</u>		<u>2014/2015</u>			<u>2015/2016</u>
		<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Net Virement</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
<b>202</b>	<b><u>TIC (s144 LGA 1972)</u></b>						
4001	Payroll Costs	19,468	19,017	19,718	0	10,054	14,896
4009	Travelling	100	47	100	0	73	100
4014	Electricity	500	388	450	0	242	400
4020	Miscellaneous Expenses	500	308	500	0	187	300
4044	Equip/Furniture/Small Tools	250	199	500	0	3	500
4052	Bad Debts Written Off	0	-7	0	0	0	0
	<b>OverHead Expenditure</b>	20,818	19,951	21,268	0	10,559	16,196
1060	Commission Income	1,000	876	1,000	0	593	800
1077	Grants Rec'd SSDC	5,000	5,000	5,000	0	5,000	5,000
1089	Miscellaneous Income	600	330	500	0	146	400
	<b>Total Income</b>	6,600	6,206	6,500	0	5,739	6,200
4970		0	24	0	0	0	0
	<b>Total Income</b>	0	24	0	0	0	0
	<b>202 Net Expenditure</b>	14,218	13,769	14,768	0	4,821	9,996
<b>203</b>	<b><u>TIC Trading (s144 LGA 1972)</u></b>						
	<b>OverHead Expenditure</b>	0	0	0	0	0	0

Continued on Page 7

**Chard Town Council**  
**Budget Detail - By Centre**  
**Note : Chard Town Council**

		<u>2013/2014</u>		<u>2014/2015</u>			<u>2015/2016</u>
		Budget	Actual	Agreed Budget	Net Virement	Actual YTD	Next Year Budget
3000	Cost of Goods Sold	2,000	2,699	2,000	0	644	2,000
	<b>Direct Expenditure</b>	2,000	2,699	2,000	0	644	2,000
1000	Sale of Goods	3,000	2,294	3,000	0	1,709	3,500
1020	Letting Income	0	42	0	0	0	0
1021	Customer photocopies	0	48	30	0	23	40
	<b>Total Income</b>	3,000	2,384	3,030	0	1,732	3,540
<b>203</b>	<b>Net Expenditure</b>	-1,000	315	-1,030	0	-1,088	-1,540
<b>209</b>	<b><u>G &amp; T Capital &amp; Non-Recurring</u></b>						
4071	Loan Capital Repaid	35,996	35,626	37,504	0	18,560	39,078
4072	Loan Interest Payable	17,727	17,683	16,217	0	3,707	14,645
4073	Guildhall Property Capital	0	0	75,700	0	0	0
4980	Tfr to Earmarked Reserves	5,000	5,000	0	0	0	0
4982	Tfr to Sinking Fund - Guildhal	10,000	10,000	0	0	0	0
4992	Tfr from Sinking Fund - Guildh	0	0	-45,000	0	0	0
	<b>OverHead Expenditure</b>	68,723	68,309	84,421	0	22,267	53,723
<b>209</b>	<b>Net Expenditure</b>	68,723	68,309	84,421	0	22,267	53,723

Continued on Page 8



**Chard Town Council**  
**Budget Detail - By Centre**  
**Note : Chard Town Council**

		<u>2013/2014</u>		<u>2014/2015</u>			<u>2015/2016</u>
		<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Net Virement</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
<b>301</b>	<b><u>Cemetery (s214 LGA 1972)</u></b>						
4001	Payroll Costs	20,821	20,282	21,089	0	14,234	20,599
4011	Rates	2,768	2,768	2,900	0	2,920	3,066
4012	Water Charges	400	247	300	123	423	400
4014	Electricity	400	291	300	0	143	300
4020	Miscellaneous Expenses	300	69	200	0	89	200
4021	Telephone & Fax	250	240	200	-123	82	200
4036	Property Maintenance	1,132	780	500	0	124	500
4037	Grounds Maintenance	526	526	700	0	180	700
4044	Equip/Furniture/Small Tools	500	1,149	500	0	201	500
	<b>OverHead Expenditure</b>	<b>27,097</b>	<b>26,353</b>	<b>26,689</b>	<b>0</b>	<b>18,396</b>	<b>26,465</b>
1020	Letting Income	500	60	200	0	0	200
1030	Interment Income	17,000	19,349	17,000	0	9,231	15,000
1031	Memorial Fees	4,000	3,478	3,000	0	2,735	3,500
1032	Burial Rights	8,000	6,960	7,000	0	4,365	2,000
1089	Miscellaneous Income	11	11	11	0	11	11
	<b>Total Income</b>	<b>29,511</b>	<b>29,857</b>	<b>27,211</b>	<b>0</b>	<b>16,342</b>	<b>20,711</b>
	<b>301 Net Expenditure</b>	<b>-2,414</b>	<b>-3,504</b>	<b>-522</b>	<b>0</b>	<b>2,054</b>	<b>5,754</b>

Continued on Page 9

**Chard Town Council**  
**Budget Detail - By Centre**  
**Note : Chard Town Council**

		<u>2013/2014</u>		<u>2014/2015</u>			<u>2015/2016</u>
		<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Net Virement</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
<b>302</b>	<b><u>Street Cleansing (Agency)</u></b>						
4001	Payroll Costs	43,515	37,027	42,854	0	27,225	53,127
4006	Protective Clothing	669	669	500	0	444	600
4009	Travelling	164	164	100	0	90	100
4037	Grounds Maintenance	0	28	0	0	0	0
4041	Equipment Hire	4,772	2,592	6,000	0	143	7,000
4042	Equipment Maintenance	55	55	0	0	0	0
4043	Vehicle Maintenance	1,547	1,547	1,000	0	177	1,000
4044	Equipt/Furniture/Small Tools	445	468	500	0	226	500
4046	Vehicle Fuel	4,981	5,221	6,600	0	3,755	6,000
4047	Vehicle Licence/Insurance	0	0	0	0	827	1,225
4050	Consumables	5,875	3,976	4,000	0	858	2,000
	<b>OverHead Expenditure</b>	62,023	51,746	61,554	0	33,743	71,552
1080	Agency Income	57,000	54,613	55,705	0	55,640	55,000
	<b>Total Income</b>	57,000	54,613	55,705	0	55,640	55,000
	<b>302 Net Expenditure</b>	5,023	-2,866	5,849	0	-21,897	16,552
<b>303</b>	<b><u>Allotments (s23 SH&amp;AA 1908)</u></b>						
4001	Payroll Costs	1,440	2,174	1,440	0	855	1,440

Continued on Page 10

**Chard Town Council**  
**Budget Detail - By Centre**  
**Note : Chard Town Council**

		<u>2013/2014</u>		<u>2014/2015</u>			<u>2015/2016</u>
		Budget	Actual	Agreed Budget	Net Virement	Actual YTD	Next Year Budget
4012	Water Charges	200	443	220	0	123	350
4013	Rent Payable	1,550	1,550	1,500	0	800	1,600
4022	Postage	0	0	0	0	0	180
4031	Other Advertising	62	62	70	0	0	100
4037	Grounds Maintenance	688	738	500	0	301	500
4044	Equipt/Furniture/Small Tools	0	0	0	0	65	0
	<b>OverHead Expenditure</b>	3,940	4,968	3,730	0	2,144	4,170
1010	Rent Received	3,610	5,042	3,400	0	3,087	3,900
1015	Licence Fee	0	760	600	0	380	400
1016	Water	0	137	0	0	228	0
	<b>Total Income</b>	3,610	5,939	4,000	0	3,696	4,300
	<b>303 Net Expenditure</b>	330	-972	-270	0	-1,551	-130
<b>304</b>	<b><u>Amenities General (Sch14 LGA19)</u></b>						
4013	Rent Payable	725	725	700	0	375	750
4039	Play Equipment Maintenance	2,475	2,095	2,000	0	471	2,500
4040	Street Furniture	2,000	3,388	2,000	0	3,757	2,000
4048	Flower Beds - planting etc	5,356	5,762	4,500	0	3,958	5,200
4049	Flower Baskets	3,618	3,618	3,700	0	2,539	3,000
4054	Arboriculture	0	0	1,000	0	395	1,000

Continued on Page 11

**Chard Town Council**  
**Budget Detail - By Centre**  
**Note : Chard Town Council**

		<u>2013/2014</u>		<u>2014/2015</u>			<u>2015/2016</u>
		Budget	Actual	Agreed Budget	Net Virement	Actual YTD	Next Year Budget
4060	Footpath Maintenance	1,000	1,105	1,000	0	992	1,000
4100	Closed Churchyard - Sinking Fn	1,500	0	1,500	0	0	1,500
4983	Tfr to Sinking Fund - Churchyd	0	1,500	0	0	0	0
	<b>OverHead Expenditure</b>	16,674	18,193	16,400	0	12,486	16,950
1040	Sponsorship Income	4,000	3,188	3,200	0	3,425	4,000
1041	Donations Received	0	1,640	0	0	0	0
1089	Miscellaneous Income	500	48	570	0	337	0
	<b>Total Income</b>	4,500	4,876	3,770	0	3,762	4,000
<b>304</b>	<b>Net Expenditure</b>	12,174	13,317	12,630	0	8,725	12,950
<b>308</b>	<b><u>Amenities Central Costs (Sch14)</u></b>						
4001	Payroll Costs	114,314	76,783	109,029	0	68,473	120,739
4006	Protective Clothing	485	485	1,000	0	511	1,000
4007	Health & Safety	1,000	1,256	500	0	40	500
4008	Training/Courses	1,717	1,717	2,000	0	168	2,000
4009	Travelling	36	29	100	0	75	100
4011	Rates	982	982	1,030	0	1,001	1,052
4012	Water Charges	0	0	0	0	18	400
4014	Electricity	800	706	700	0	341	750
4017	Refuse/Waste Disposal	0	0	2,000	0	1,649	2,800

Continued on Page 12

**Chard Town Council**  
**Budget Detail - By Centre**  
**Note : Chard Town Council**

		<u>2013/2014</u>		<u>2014/2015</u>			<u>2015/2016</u>
		Budget	Actual	Agreed Budget	Net Virement	Actual YTD	Next Year Budget
4020	Miscellaneous Expenses	300	96	100	0	71	100
4021	Telephone & Fax	100	92	100	0	73	100
4035	Vandalism	2,000	1,878	2,000	0	2,235	4,000
4036	Property Maintenance	1,392	568	2,000	0	478	1,500
4041	Equiment Hire	50	50	0	0	0	0
4042	Equipment Maintenance	700	1,022	1,000	0	951	1,000
4043	Vehicle Maintenance	2,007	2,007	1,500	0	1,509	1,500
4044	Equipt/Furniture/Small Tools	500	2,155	500	0	240	1,000
4045	Vehicle / Equipment Lease/Hire	1,000	747	1,000	0	530	1,000
4046	Vehicle Fuel	3,200	2,977	4,400	0	2,643	4,000
4047	Vehicle Licence/Insurance	2,493	2,384	2,700	0	1,991	1,225
4050	Consumables	0	0	0	0	0	2,000
4075	Disposal of Fixed Assets	0	0	0	0	-500	0
	<b>OverHead Expenditure</b>	133,076	95,933	131,659	0	82,496	146,766
1010	Rent Received	7,420	3,950	5,340	0	2,129	5,928
1046	Recharge for vehicle fuel	0	1,005	1,000	0	629	800
1089	Miscellaneous Income	0	2,362	1,450	0	1,073	1,600
	<b>Total Income</b>	7,420	7,317	7,790	0	3,831	8,328
<b>308</b>	<b>Net Expenditure</b>	125,656	88,615	123,869	0	78,665	138,438

Continued on Page 13

**Chard Town Council**  
**Budget Detail - By Centre**  
**Note : Chard Town Council**

		<u>2013/2014</u>		<u>2014/2015</u>			<u>2015/2016</u>
		Budget	Actual	Agreed Budget	Net Virement	Actual YTD	Next Year Budget
<u>1012</u>	<u>Markets</u> <b>Capital &amp; Non-Recurring</b>	9,200	7,082	8,500	0	4,055	6,000
1021	Customer photocopies	0	182	0	0	0	0
4956	CP - Cemetery Chapel	0	0	5,750	0	0	0
4957	General Land Acq'n <b>Total Income</b>	9,200	7,265	8,500	0	4,055	6,000
4959	CP - Prop <b>401 - CerNet Expenditure</b>	-4,200	-5,408	-6,320	0	-2,596	-4,110
4960	CP - New Equipment - Amenities	6,000	7,620	0	0	0	32,000
4962	CP - New Play Equipment <b>Total Budget Expenditure</b>	705,245	628,872	708,258	0	432,422	741,692
4966	CP - New Vehicle Amenities <b>Income</b>	705,245	694,251	708,258	0	675,636	703,881
4980	Tfr to Earmarked Re <b>Net Expenditure</b>	0	-65,379	0	0	-243,214	37,811
4990	Tfr from Earmarked Reserves	0	-1,620	0	-	0	0
	<b>OverHead Expenditure</b>	26,500	27,134	9,323	0	17,920	53,000
1075	Disposal of Fixed Assets	0	0	0	0	5,500	0
	<b>Total Income</b>	0	0	0	0	5,500	0
	<b>309 Net Expenditure</b>	26,500	27,134	9,323	0	12,420	53,000
<u>401</u>	<u>Markets ( Food Act 1984 s50)</u>						
4001	Payroll Costs	3,000	1,110	1,500	0	800	1,200
4011	Rates	1,000	647	680	0	659	690
4033	Promotion Costs	1,000	100	0	0	0	0
	<b>OverHead Expenditure</b>	5,000	1,856	2,180	0	1,460	1,890