



Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP

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Mayor Cllr. Garry Shortland Town Clerk Zoe Truong

Minutes of the **Allotment Forum** meeting of Chard Town Council held on Tuesday 13th February 2018 in the Town Hall at 12:00pm

Present:

Councillors: J Baker (Chair)

In Attendance:

Steve Saunders – Outdoor Services Manager

Teresa Turnbull – Administration Officer

Shirley Pitman -Outdoor Services Administrator

There were No. 11 members of the public present and No. 0 members of the press present

The meeting started at 12.05pm

Apologies received from Cllr Sue Wyatt

The locks on the gates are a problem – Issues with closing/opening them. Is it possible to have locks similar to the Cemetery? **Steve Saunders to review.**

Tank T2 still not working – **Amenities to review**

Budget report is currently unavailable – **Jason Baker to review with RFO, will make available on website. Any technical questions please email before next meeting.**

Allotment administration report -The following report was read out.

Occupancy is currently at 86% with 25 vacant plots 18 Full size and 7 half size.

There are no waiting lists.

Last allotment inspection took place on 18th December 2017 and the next is due next month in March.

Is there any way of advertising allotment vacancies? **Look at an article for local press, Website/Social media, Rotunda.**

Is it possible to have the next meeting in the evening? **Yes, April meeting can be 6pm. Will set dates/times for April, June and August forum meetings. Teresa Turnbull to confirm.**

Dealing with plot holders who don't maintain their allotments **there is a process, but having regular inspections mean that this should be getting dealt with quicker.**

Is it possible for vacant plots to be cleared regularly? **Steve Saunders to review Any problem plots- please email.**

Would it be possible to offer vacant plots free or at a reduced rate? **Would need to remain equal for all plot holders.**

It was agreed the next meeting would take place in April following the March inspection. Date to be confirmed.

There are large ruts in the ground, Possibility of carpark at top of site? **Steve Saunders and Jason Baker to review.**

There being no further business the meeting finished at 12.37pm