



# Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP

01460 239567 [www.chard.gov.uk](http://www.chard.gov.uk)

Mayor Cllr. Garry Shortland Town Clerk Zoe Truong

## COUNCIL MINUTES

### Minutes of the Guildhall and Amenities Committee meeting of Chard Town Council held on Monday 4<sup>th</sup> June 2018 in the Town Hall at 7:30 pm

**Present:** Councillor: Baker (Chair), Cllrs Shortland, Mrs. Kenton, O'Brien, Kenton and Mrs. Dowell,

In Attendance: Tracy Lamb Deputy Town Clerk/RFO

There were No. #0 members of the public present and No. #0 members of the press present

The meeting started at 7:30 pm

#### **PUBLIC PARTICIPATION**

None

#### **2018-19/01.**

#### **Apologies for absence and to consider whether to approve reasons given.**

(Please telephone or email, your apologies to the Town Clerk)

[LGA 1972 s85\(1\)](#).

- Cllr. Mrs Orchard - Holiday
- Cllr. Orchard - Holiday
- Cllr. Mrs Wyatt - Holiday
- Cllr. Mrs Morrison - Illness
- Cllr. Bulmer - Work Commitments

#### **Resolved - to accept the apologies and approve the reasons given**

#### **2018-19/02.**

**Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities [Model Code of Conduct](#)

[Order 2007 SI No.1159](#). (NB this does not preclude any later declarations)

| Councillor | Personal | Prejudicial | Agenda Nos. | Reason |
|------------|----------|-------------|-------------|--------|
| None       |          |             |             |        |

**2018-19/03. To resolve to exclude members of the press and public** - To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies \[Admission to Meetings\] Act 1960](#)

Proposed: Cllr. Mrs Kenton  
Agreed unanimously

Seconded: Cllr. Mrs Dowell

**Resolved - That owing to the confidential nature of the item the public, including the press, should be excluded from the meeting when Agenda Item #2018-19/10 (Commercial in Confidence) is discussed**

**2018-19/04.**

**Guildhall & Amenities Committee Meeting - Minutes** - To confirm and sign the minutes of the previous meeting held on Tuesday 3<sup>rd</sup> April 2018. LGA 1972, Sch. 12 para 41(1)

Proposed: Cllr. Mrs Dowell  
Agreed unanimously

Seconded: Cllr. Shortland

**Resolved - that the minutes should be accepted as an accurate record of the meeting and signed.**

The Chairman signed the minutes

**2018-19/05.**

**Outdoor Services Manager's Report**

Councillors requested that their thanks be passed to the Outdoor Services Manager for her detailed and informative report.

**Resolved** – To note the report

**2018-19/06. Action Review Summary** - to receive and review the Action Review Summary

The Action Review Summary was received and noted.

**2018-19/07.**

**Guildhall** – to consider and approve the recommendations to replace the current CCTV facilities. [LGAct 1997, s.31](#)

Proposed: Cllr. Mrs Kenton  
Agreed unanimously

Seconded: Cllr. Mrs Dowell

**Resolved – To recommend to Full Town Council to replace all existing CCTV cameras with 5 megapixel (IP) digital units CMIP3052 turret Dome Cameras plus recording unit and additional static cameras for Holyrood Street. To purchase an additional camera to be installed next to the existing one on the**

**arch at Howards Row for coverage opposite the Guildhall. The cost being £6,910 with A. S. Security Systems appointed to install and maintain the CCTV system, to come from General reserves (310) plus £265 for the boom lift if required.**

**2018-19/08.**

**Amenities** - to receive and approve the request to purchase a compact road sweeper for recommendation to Full Town Council

Item withdrawn

**2018-2019-09.**

**Quinquennial** – To receive and note the inspection certificate and summary of report for The Guildhall, Watts Store and Burial Chapels

Proposed: Cllr. Mrs Kenton  
Agreed unanimously

Seconded: Cllr. Kenton

**Resolved – To receive and note the quinquennial reports with the requirement that the recommendations listed as a) of utmost urgency and b) Essential within the next 12 months, be added to the action review summary**

**2018-19/10. In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item.** (Item # 2018/67 above refers)

Commercial in confidence

Proposed: Cllr. Baker  
Agreed unanimously

Seconded: Cllr. O'Brien

**Resolved - To recommend to Full Town Council the purchase of the hardstanding at Zembard Lane (next to the old Mortuary) for the sum of £10,000 from South Somerset District Council and authorise all work required to turn this into suitable cemetery land.**

Proposed: Cllr. Mrs Kenton  
Agreed unanimously

Seconded: Cllr. Mrs Dowell

**Resolved - To recommend to Full Town Council the purchase of the land to the rear of the garaging at 2 Crimchard for the sum of £35,000 from South Somerset District Council and authorise all work required to turn this into suitable cemetery land.**

There being no further business the meeting finished at 8:05 pm