



## Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP

01460 239567 [www.chard.gov.uk](http://www.chard.gov.uk)

Mayor Cllr. Garry Shortland Interim Town Clerk Nick Randle

# COUNCIL MINUTES

## Minutes of the Guildhall and Amenities Committee meeting of Chard Town Council held on Monday 1<sup>st</sup> April 2019 in the Town Hall at 7:30 pm

Present: Councillors Baker (Chairman), Mrs Dowell, Shortland, Bulmer, Mrs Morrison, Egging, Williams, Mrs Bates and Mrs Glynn

In Attendance: Tracy Lamb Deputy Town Clerk/RFO, Shirley Pitman Outdoor Services Manager and Matthew Hawker Guildhall Manager

There were No. #0 members of the public present and No. #0 members of the press present

The meeting started at 7:30 pm

### PUBLIC PARTICIPATION

#### 2019/22.

#### Apologies for absence and to consider whether to approve reasons given.

(Please telephone or email, your apologies to the Town Clerk)

[LGA 1972 s85\(1\)](#).

Cllr. Mrs Kenton	-	Holiday
Cllr Kenton	-	Holiday
Cllr O'Brien	-	Illness

#### Resolved - to accept the apologies and approve the reasons given

#### 2019/23.

**Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities [Model Code of Conduct](#)

[Order 2007 SI No.1159](#). (NB this does not preclude any later declarations)

Councillor	Personal	Prejudicial	Agenda Nos.	Reason
Mrs Dowell	√	√	#2019/28	Lives in an adjacent property

**2019/24. To resolve to exclude members of the press and public** - To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies \[Admission to Meetings\] Act 1960](#)

Withdrawn, there being no confidential items to discuss

**2019/25.**

**Guildhall & Amenities Committee Meeting - Minutes** - To confirm and sign the minutes of the previous Extra Ordinary Meeting of the Guildhall & Amenities Committee held on Monday 14<sup>th</sup> January 2019 (previously circulated). LGA 1972, Sch. 12 para 41(1)

**RESOLVED – Council agreed that minutes of the Guildhall & Amenities Committee held on Monday 14<sup>th</sup> January should read 4<sup>th</sup> February 2019 and should be signed as a correct record**

The Chairman signed the minutes.

**2019/26.**

**Outdoor Services Manager’s Report**

Cllr Mrs Bates arrived at the meeting

**Resolved –** To note the report

**2019/27.**

**Guildhall Manager’s Report**

**Resolved –** To note the report

Cllr Mrs Dowell left the meeting

**2019/28. Easement –** To consider and approve entering into negotiations to allow developers a sewer easement under/through Ashcroft park - (report attached)

Proposed: Cllr. Mrs Morrison  
Agreed unanimously

Seconded: Cllr. Baker

**Resolved – To approve entering into negotiations to allow developers a sewer easement under/through Ashcroft park on the condition that the land be reinstated to an agreed standard. For periodic checks to be made by the developer to ensure there is no sinkage. To defer the start date until the children have returned to school after the Summer Holidays in September. To establish the financial offer to be made by the developers and to require that the developers pay all legal fees.**

Cllr Mrs Dowell returned to the meeting

**2019/29. Guildhall Bar** – To agree the principle of no longer offering a bar franchise and for hirers to be allowed to organise their own bar supplier. For the officers and working party to report back to council with recommendation of criteria for competence and criteria for door staff and terms and conditions and licensing details from SSDC - (report to follow)

Proposed: Cllr. Shortland  
Agreed unanimously

Seconded: Cllr. Mrs Morrison

**Resolved – To agree the principle of no longer offering a bar franchise and for hirers to be allowed to organise their own bar supplier. To report back to council with recommendations.**

**2019/30. Guildhall Auditorium Ventilation** – To recommend to Full Town Council that 6 originally designed located vents be reinstated as well as all to operate (opening and closing) as one - (report to follow)

Proposed: Cllr. Mrs Glynn  
Agreed unanimously

Seconded: Cllr. Shortland

**Resolved – To recommend to Full Town Council that 6 originally designed located vents be reinstated as well as all to operate (opening and closing) as one. To appoint the contractor listed as option 3 Purely down to price and out of the 4 suppliers, Option 3 is the only supplier previously used. Costs to come from the Guildhall Sinking fund (350)**

**2019/31.**

**In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item.** (Item #2019/09 above refers)

Withdrawn

There being no further business the meeting finished at 20:07 pm

**COMMITTEE MEMBERS:** Councillors Baker (Chairman), Shortland, Bulmer, Kenton, Mrs Kenton, Mrs Morrison, O'Brien, Mrs Glynn, Eggins, Williams, Mrs Bates and Mrs Dowell