



# Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP

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Mayor Cllr. Garry Shortland Town Clerk Zoe Truong

## COUNCIL MINUTES

### Minutes of the Guildhall and Amenities Committee meeting of Chard Town Council held on Tuesday 3<sup>rd</sup> April 2018 in the Town Hall at 7:30 pm

**Present:** Councillors: Baker (Chair), Mrs. kenton, Mrs. Glynn, Mrs. Morrison, Bulmer, Mrs. Wyatt, Mrs. Dowell, Orchard, Shortland and Kenton

In Attendance: Tracy Lamb Deputy Town Clerk/RFO, Sue Gay Guildhall Manager and Shirley Pitman Outdoor Services Manager

There were No. #3 members of the public present and No. #0 members of the press present

The meeting started at 7:30 pm

#### PUBLIC PARTICIPATION

A member of the public spoke with regards to the football pitch having been unplayable since November, asking if there can be anything done to look at this.

A member of the public spoke about damage being caused by people driving across the pitch and requesting that Council considers installing a barrier/bollard to prevent further damage being caused.

**2018/65. Apologies for absence and to consider whether to approve reasons given.** (Please telephone or email, your apologies to the Town Clerk)  
[LGA 1972 s85\(1\)](#).

Cllr. O'Brien - Illness

**Resolved - to accept the apologies and approve the reasons given**

**2018/66. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities [Model Code of Conduct](#)) Order 2007 SI No.1159. *(NB this does not preclude any later declarations)*

Councillor	Personal	Prejudicial	Agenda Nos.	Reason
None				

**2018/67. To resolve to exclude member of the press and public** - To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies \[Admission to Meetings\] Act 1960](#)

Proposed: Cllr. Shortland  
Agreed unanimously

Seconded: Cllr. Mrs Dowell

**Resolved - That owing to the confidential nature of the item the public, including the press, should be excluded from the meeting when Agenda Item #2018/75 (Commercial in Confidence) is discussed**

**2018/68. 2018/68. Guildhall & Amenities Committee Meeting - Minutes** - To confirm and sign the minutes of the previous meeting held on Monday 5<sup>th</sup> February 2018. LGA 1972, Sch. 12 para 41(1)

Proposed: Cllr. Shortland  
Agreed unanimously

Seconded: Cllr. Mrs Dowell

**Resolved - that the minutes should be accepted as an accurate record of the meeting and signed.**

The Chairman signed the minutes

**2018/69. Guildhall Manager's Report**

The Guildhall Manager's Report was received and noted with a request for a copy of the LIC report to be provided.

**2018/70. Outdoor Services Manager's Report**

Proposed: Cllr. Mrs Morrison  
Agreed unanimously

Seconded: Cllr. Shortland

**Resolved** – to review the Gritting Policy to extend the area of gritting and snow clearance, including the consideration of liquid de-icer, following the purchase of the quad bike and snow plough

**2018/71. Action Review Summary** - to receive and review the Action Review Summary

The Action Review Summary was received and noted.

**2018/72. Amenities** - to receive and approve the recommendation to purchase two sets of goal posts plus nets at Jocelyn Park.

Proposed: Cllr. Shortland  
Agreed unanimously

Seconded: Cllr. Mrs Glynn

**Resolved** – To recommend to Full Town Council expenditure of £1058.52 to purchase two sets of Goal posts and nets plus installation, with the preferred supplier being Edwards Sports Products and that the funds come from General Reserves (310)

2 members of the public left the meeting.

**2018/73. Guildhall** – to receive and note the update from the Guildhall Working Party

The update from the Guildhall Working party was received and noted.

**2018/74. Guildhall** – to receive and approve the recommendations to replace the current CCTV facilities.

Proposed: Cllr. Baker  
Agreed unanimously

Seconded: Cllr. Bulmer

**Resolved** – To recommend to Full Town Council to replace all existing CCTV cameras with 5 megapixel (IP) digital units CMIP3052 turret Dome Cameras plus recording unit and additional static cameras for Holyrood St. subject to confirmation that the system satisfies the requirements of Avon and Somerset Police. The cost being £6,720 with A. S. Security Systems appointed to install and maintain the CCTV system, to come from General reserves (310)

**2018/75. In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item.** (Item # 2018/67 above refers)

Commercial in confidence

Proposed: Cllr. Mrs Kenton  
Agreed unanimously

Seconded: Cllr. Baker

**Resolved** – To instruct the Proper office to:

- a) investigate costs and any permissions required to develop an existing area of the cemetery for burial use.
- b) Investigate costs relating to the purchase of, or swap arrangement, on the area of land identified as a possible extension to the cemetery.

There being no further business the meeting finished at 8:19 pm