



Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP

01460 239567 www.chard.gov.uk

Mayor Cllr. Garry Shortland Interim Town Clerk Nick Randle

COUNCIL MINUTES

Minutes of a meeting of the Full Town Council held on Monday 18th February 2019 in the Town Hall, Chard

Present: Cllrs Shortland (Chairman), Mrs. Glynn, Mrs. Morrison, Mrs. Dowell, Carnell, Bulmer, Mrs. Broom and Baker

In Attendance: Nick Randle (Interim Town clerk) and Tracy Lamb (Deputy Town Clerk/RFO)

There were No. #27 members of the public and No. #0 members of the press present.

The meeting started at 7.30 pm

Chaplain's 'Thought for the Day'

Public Participation Time

A member of the public spoke about a future grant request, Chard Museum being both a meeting place and venue for the town. The Museum has plans to reduce entry fees over the next 2 years or even remove them altogether. It is intended that funds will come from donations although initially there may be a risk with regards to loss of income. The Museum wish to celebrate everything that Chard has to offer.

A member of the public spoke thanking Council for considering the Youth Club grant proposal.

A member of the public spoke to thank Council for bringing climate change to the meeting and for already being anti fracking and supportive of being plastic free. A clear sustained plan of action is needed to reduce demand, there is a need to involve local clubs, schools and experts. 12 years has been stated as the best-case scenario for acting on Climate change. The member of the public was looking to Council to become carbon free by 2028

Reports from County and District Councillors

Cllr Mrs Broom reported that SCC are not currently able to consider applications for new disabled parking bays. One of the biggest challenges has been gritting, however as the County Council are in a better financial position that previously thought, gritting is to be reviewed again near year. The Somerset health team have been working hard and breast feeding is increasing in the area.

Cllr Baker reported that Snowden Park was virtually finished and issues of flooding were being looked at.

2019/12.

Apologies for absence and to consider whether to approve reasons given (If you cannot attend please telephone or email your apologies to the Town Clerk). LGA 1972 s85 (1).

- Cllr Warwick - Family commitment
 - Cllr O'Brien - Prior commitment
 - Cllr Mrs Kenton - Holiday
 - Cllr Kenton - Holiday
- Agreed unanimously

Resolved: That the apologies and the reasons given should be accepted.

2019/13.

Mayor’s Announcements.

The Mayor stated that it has been a quiet time. The Mayor announced that he would be attending the funeral of the decorated war veteran Arthur Helbert and stated that Councillors are welcome to join him.

2019/14.

Declarations of Interest. Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159. (NB this does not preclude any later declarations).

Councillor	Personal	Prejudicial	Agenda Nos.	Reason
Cllr Baker	√	√	2019/21	Cheque payable to himself

2019/15.

To resolve to exclude members of the press and public - To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies [Admission to Meetings] Act 1960

Proposed: Cllr Mrs Morrison
Agreed Unanimously
Seconded: Cllr. Shortland

RESOLVED - That owing to the confidential nature of the item the public, including the press, should not be excluded from the meeting when Agenda Items 2019/24 and 2019/28 are discussed under item 2019/34.

2019/16.

Council Meeting – minutes - To confirm and sign the minutes of the Extra Ordinary Full Town Council meeting held on 14th January 2019 LGA 1972, Sch 12 para41 (1)

There was a discussion on the accuracy of the minutes and the Interim Town Clerk advised. Following a tied vote and the Mayors casting vote it was resolved as follows:

RESOLVED – that the minutes of the Extra Ordinary Full Town Council Meeting held on Monday 14th January 2019, as amended, be adopted

The Chairman signed the minutes.

2019/17.

Committees - To receive and note the minutes of the following meetings and approve any recommendations if required: [LGA 1972, Sch 12 para 41\(1\)](#).

Planning and Highways	21 st January 2019	(Previously circulated)
Finance & Personnel	14 th January 2019	(Previously circulated)
Finance & Personnel	21 st January 2019	(Previously circulated)
Guildhall and Amenities	04 th February 2019	(attached) including:

To approve the recommendation for the full repairs and redecoration to the Café roof, down pipe and gutters with costs of £8,815 to come from the Guildhall Sinking Fund code 350

To approve the recommendation for the Three-Star high priority and Two-star medium priority remedial work identified in the recent Arboriculture survey undertaken by SSDC. Expenditure of up to £11,138.24 to be taken from the Arboriculture budget 4054/304 plus any One-star remedial work with any costs which exceed the budget to be vired from the Street Furniture budget 4040/304

Proposed: Cllr Mrs Morrison
Agreed Unanimously

Seconded: Cllr Bulmer

RESOLVED – To receive and note the minutes and approve the recommendations made.

Cllr Agreed to move to 2019/31 and 2019/32 to the next agenda items for discussion.

Motions from Councillors where specific expenditure has been identified

2019/31. Notice of Motion from Councillor Jason Baker (received 4th February 2019) `that this Council provides an annual contribution of £10,000 paid to Chard Youth Club quarterly to support the Youth Provision in Chard (report attached)

Proposed: Cllr Baker
Unanimous

Seconded: Cllr. Shortland

RESOLVED - that this Council provides an annual contribution of £10,000 paid to Chard Youth Club quarterly to support the Youth Provision in Chard

Motions from Councillors where no specific expenditure has been identified

2019/32. Notice of Motion from Councillor Bulmer (received 30th January 2019) – `That Members consider and debate the matter of Climate Emergency with a

view of adopting a programme of action to make Chard Town Council carbon neutral by an agreed date' (report attached)

Proposed: Cllr Bulmer
Unanimous

Seconded: Cllr. Shortland

RESOLVED – To accept the recommendation. For an open meeting to be held between Councillors and the public and for the group to report back to Full Town Council. The Mayor to organise a date and use of the Mayors parlour for the meeting.

2019/18.

Action Review Summary – to receive and review the Action Review summary.

RESOLVED – The report was reviewed and noted.

2019/19.

Finance - Town Council Year 2018/19 Year to Date Budget to review the income and expenditure / balance sheet for the year to date ([Account & Audit Regulations 2011](#))

RESOLVED – to note the year to date expenditure and balance sheet

2019/20.

Finance – Direct Debit, BACS and Manual Payments - to review schedule of payments

RESOLVED – The report was reviewed and noted

2019/21.

Finance - Accounts for Payment - to review and note items of expenditure ([LGA 1972 s150 \(5\)](#))– cheque signatories to be Cllr. Bulmer with a second Cllr to be agreed outside of the meeting.

Proposed: Cllr Mrs Morrison
For: 7 Abstained: 1

Seconded: Cllr. Mrs Dowell

RESOLVED – To approve the accounts for payment

2019/22.

Finance – Budget Virements - to review and note budget virements that accord with the requirements of the Council's Financial Regulation # 4.2 and seek approval for transfers in excess of £1000.00

Proposed: Cllr Baker
Unanimous

Seconded: Cllr. Mrs Dowell

RESOLVED – To note the report and approve the transfers in excess of £1,000

2019/23 –Finance - to approve the reduction of the 2018-19 budget for Council Run Guildhall events by £2,000 (4018/201) and include a new Budget of £2,000 for an annual

Civic Ball. For the first £2,000 income raised to be recorded under a new corresponding income budget and all additional income from the ball to be donated to the Mayors appeal fund.

Proposed: Cllr Mrs Dowell
Unanimous

Seconded: Cllr. Baker

RESOLVED - the reduce the 2018-19 budget for Council Run Guildhall events by £2,000 (4018/201) and include a new Budget of £2,000 for an annual Civic Ball. For the first £2,000 income raised to be recorded under a new corresponding income budget and all additional income from the ball to be donated to the Mayors appeal fund.

2019/25. Town Clerk's Delegated Powers. The Town Clerk will give Council details of any matters dealt with under delegated powers since the last meeting of Council.
(LGA 1972 s101)

18/03930/FUL The conversion of existing dwelling into 4 separate flats 62 Furzehill, Chard, TA20 1AR was approved

18/03808/FUL Erection of 1 No detached dwelling 6 Vicarage Close, Chard, TA20 2HH was refused

in consultation with the Planning Members including the Chair of Planning and Highways.

The Deed of Easement for Cedar Close has been granted on behalf of the Council due to the decision of the Council having been made previously

2019/26. Community Liaison Officers report – To receive and note the report (report to follow)

RESOLVED – The report was received and noted

2019/27. Reports from Representatives of Outside Bodies. Please notify the Town Clerk in advance of the meeting if you will be making a report.

No reports received

2019/29. Finance – Management of Council Reserve Funds - to approve the recommendation for Ear Marked Reserves/Sinking Funds for 2019-2020 (report to follow)

Deferred to Extra Ordinary Meeting of the Full Town Council 4th March 2019

2019/30. Policy & Procedures – To review and adopt the Co-option procedure in anticipation of the Extra Ordinary Meeting on 4th March 2019 (report attached)

Proposed: Cllr Baker
Unanimous

Seconded: Cllr. Mrs Morrison

RESOLVED – to adopt the Co-option procedure in anticipation of the Extra Ordinary Meeting on 4th March 2019

Motions from Councillors where no specific expenditure has been identified

2019/33. Notice of Motion from Councillor Jason Baker (received 7th February 2019) 'that this Council supports the Citizen Advice South Somerset service in Chard'.

The Interim Town Clerk advised that Council need to be consistent with policies and terms and conditions

Proposed: Cllr Baker
Unanimous

Seconded: Cllr. Shortland

RESOLVED – to ascertain what the Citizen Advice South Somerset Service in Chard want.

2019/34 In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of these items (Agenda Item #2019/15 above refers)

2019/24. Town Clerk's Report – To receive and note the update from the Town Clerk

RESOLVED – The report was received and noted as per confidential minutes

2019/28. Finance – Employment Services– to consider the provision of employment law services from 31st March 2019 (report to follow)

Deferred to Extra Ordinary Meeting of the Full Town Council 4th March 2019 to allow members more time to read the reports that had been supplied.

There being no further business the meeting closed at 9:33 pm.