



Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP

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Mayor Cllr. Garry Shortland Deputy Town Clerk/RFO Tracy Lamb

COUNCIL MINUTES

Minutes of the Extraordinary Finance & Personnel Committee meeting of Chard Town Council held on Monday 14th January 2019 in the Town Hall, Guildhall at 8.00 pm

PRESENT – Councillors Warwick (chair), Bulmer, Mrs. Kenton, Mrs. Morrison, Mrs. Dowell, Kenton, Baker and Shortland

In Attendance: Tracy Lamb – Deputy Town Clerk/RFO

There were No #1 members of the public and No #0 members of the press present

Cllr Mrs Glynn was present but did not take part in the meeting.

The meeting started at 8.00 pm

PUBLIC PARTICIPATION

None

2019/01. Apologies for absence and to consider whether to approve reasons given. [LGA 1972 s85\(1\)](#).

Apologies have been received from:

Cllr O'Brien - Prior Commitment

Resolved - to accept the apologies and approve the reasons given

Cllr Carnell - Absent

2019/02. Declarations of Interest on items on the Agenda - Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities ([Model Code of Conduct](#)) Order 2007 SI No.1159. (NB this does not preclude any later declarations)

Councillor	Personal	Prejudicial	Agenda Nos.	Reason
None				

2019/03. To resolve to exclude members of the press and public - To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. [Public Bodies \[Admission to Meetings\] Act 1960](#)

Withdrawn, there being no confidential items to discuss

2019/04. Finance & Personnel Committee Meeting - Minutes - To confirm and sign the minutes of the previous Meeting held on Monday 19th November 2018. [LGA 1972, Sch 12 para 41\(1\)](#).

Proposed: Cllr. Mrs Morrison

Seconded: Cllr. Bulmer

Agreed Unanimously

RESOLVED – that the minutes of the Finance & Personnel Committee Meeting held on Monday 19th November 2018 be signed as a correct record

The Chairman signed the minutes.

2019/05. Election of a member of the Personnel Sub Committee following Councillor resignation

A member suggested that the chair of planning would be the elected member of the Personnel Sub Committee. The Proper Officer advised members that the terms of reference for the Personnel Sub Committee, adopted in 2018, had amended this to experienced members rather than chairs but chairs so this may be a chair or may be another member. A member requested that this be deferred to Full Town Council to allow other members who were not present to have the opportunity to be nominated. The proper officer advised members that Cllr Carnell was already a reserve member and Cllr Mrs Glynn was present as a member of the public so standing orders could be suspended to allow her to speak and then reinstated to continue the meeting. There were two other members not present.

Cllr Mrs Morrison was nominated and accepted the nomination

On being put to the vote the nomination failed.

For: 2

Against: 2

Abstentions: 4

2019/06. Finance - Budget - to consider the 2019/2020 budget for recommendation to Full Town Council [Account & Audit Regulations 2011](#)

A member stated that they felt it would not be legal to discuss the budget as the agenda item did not specifically state that it had been recommended to the Finance & Personnel by the Guildhall and Amenities committee. The Proper officer confirmed that the wording was as per previous years and that the item was legal but that members could defer the decision if they felt more comfortable doing so.

Proposed: Cllr. Mrs Dowell

Seconded: Cllr. Shortland

Agreed Unanimously

RESOLVED –that the Finance & Personnel Committee recommends approval of the draft budget of £788,614 for 2019/2020 to Full Town Council.

2019/07 - In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item. (Item # 2019/03 above refers)

Withdrawn

There being no further business the meeting finished at 8:23 pm

Committee Members: Councillors Warwick, Baker, Bulmer, Shortland, Kenton, O'Brien, Carnell, Mrs. Morrison, Mrs. Dowell and Mrs. Kenton,