



## **CHARD TOWN COUNCIL**

Appointment of a Town Clerk (Full-Time)

A unique leadership opportunity

Salary Scale LC 4 (SCP 46 – 49): £ – £57,199

Are you a strong leader; do you think strategically; have you built successful organisations; can you communicate well, delegate effectively, and make the difficult decisions? Then why not join us? We are now seeking a dynamic and proactive Town Clerk who can lead and support Councillors and staff in taking us to the next level.

Chard Town Council undertook an organisational and staffing restructure in 2021 and now has an experienced team to support the new Town Clerk. They have a good working knowledge of the town council and the local area and a high level of expertise in their individual roles.

The new Town Clerk will lead this team and support the Town Councillors in developing a Community Plan which will feed into a strategic plan and vision for the future of Chard.

Having Local Government experience would be an advantage, but equally so could the possession of a skill set that lends itself to our personal specification.

Would you like to know more? To obtain an information pack with full details of the role and application form, please email.

[recruitment@councilhrandgovernancesupport.co.uk](mailto:recruitment@councilhrandgovernancesupport.co.uk)

Applications must be received by 9am on the 23<sup>rd</sup> January 2023. Please note CVs will not be considered. Interviews will be held on 26<sup>th</sup> January and, for those called for a second interview, these will be held on the 27<sup>th</sup> January 2023.

If you would like to discuss your suitability for the role please contact James Corrigan, our HR consultant at Council HR & Governance Support on 07805 472859 or [jamescorrigan@councilhrandgovernancesupport.co.uk](mailto:jamescorrigan@councilhrandgovernancesupport.co.uk)