



# CHARD TOWN COUNCIL

HOLYROOD LACE MILL, HOLYROOD STREET,  
CHARD, SOMERSET TA20 2YA

[www.chard.gov.uk](http://www.chard.gov.uk)

TEL: 01460 260 378 FAX: 01460 260 372

Mayor: Cllr Martin Wale Town Clerk: John Furze MILCM

## MINUTES OF THE MEETING OF CHARD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, CHARD ON MONDAY 19<sup>TH</sup> JANUARY 2009 AT 7:30PM.

PRESENT: Councillors

M J Wale - Mayor

Mrs C A Morrison – Deputy Mayor

J P Dorse

D R Hill

A Kenton

Mrs J Kenton

G Shortland

Mrs J C Shortland

Mrs A Spencer

Mrs S P Wyatt

IN ATTENDANCE:

The Town Clerk Mr G J Furze, the Responsible Finance Officer, Mr T M Cutler the Mayor's Chaplain, Rev. Marilyn Tricker and District Councillor N Mermagen. Two members of the Press and P C Andy Stewart were present.

At the commencement of the Meeting, the Chaplain offered a Thought for the Day and a Prayer.

### **466. Apologies for absence and to consider whether to approve reasons given.**

Apologies for Absence had been received from Cllrs D M Mears and S Dowell, detained at work and D J Orchard, conflicting engagement.

**RESOLVED – to note and approve the reasons given.**

### **467. Mayors Announcements.**

The Mayor informed Councillors of 4 dates "for their diaries;  
23 January 2009, a Civic Reception following C.A.T.S. pantomime  
22 February 2009, the Chard Youth Talent contest in aid of the Youth Appeal  
18 April 2009, the performance of the Taunton Deane Male Voice Choir  
26 April 2009 the annual Civic Service at St. Marys at 3:00 pm

### **468. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159.

There were no Declarations of Interest

- 469. Exclusion of the Press and Public** – To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 35.

**RESOLVED – that no Agenda item be treated as confidential and dealt with after the public (including the press) has been excluded under Standing Order no 35.**

- 470. Town Council Meeting – Minutes** – To confirm and sign the Minutes of the Council meeting held on Monday 15<sup>th</sup> December 2008. LGA1972, Sch 12 para 41(1).

**RESOLVED – that the minutes of the Town Council meeting held on Monday 15<sup>th</sup> December 2008 be signed as a correct record.**

- 471. Amenities Committee** - To receive and sign the minutes of the Amenities Committee meeting held on Tuesday 6<sup>th</sup> January 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

Cllr Mrs J Kenton, Chairman, presented the Minutes of the meeting.

**RESOLVED – that the minutes of the Amenities Committee held on the Tuesday 6<sup>th</sup> January 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 472. Planning & Highways Committee** - To receive and sign the minutes of the Planning & Highways Committee meeting held on Tuesday 13<sup>th</sup> January 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

In the absence of the Chairman, Cllr M J Wale presented the Minutes of the meeting.

**RESOLVED – that the minutes of Planning & Highways the Committee meeting held on the Tuesday 13<sup>th</sup> January 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 473. Finance – Town Council Year (2008/9) to date (Y2D) Budget** – to review the budget information previously circulated. Accounts & Audit Regulations 2003 reg 4.

**RESOLVED – that all Councillors noted the Year to Date budget.**

- 474. Finance - Accounts for Payment** – to review and approve items of expenditure – cheque signatories to be Cllrs A Kenton & Mrs J Kenton. LGA 1972 s150 (5).

**RESOLVED – to approve the Accounts for Payment.**

- 475. Request from South Somerset District Council (SSDC)** to nominate two members of this Council to sit on the Chard Regeneration Scheme 'Town Team' Group.

The Town Clerk outlined the structure and composition of the committees and groups within the scheme.

Cllr G Shortland nominated Cllrs Mrs J Kenton and D R Hill to be the two Members to sit on the Group. There were no other nominations.

**RESOLVED – that Cllrs Mrs J Kenton and D R Hill to be the two Councillors to sit on Chard Regeneration Scheme 'Town Team' Group and that this Council expresses interest that of those Councillors present, all be considered for election as members of the Community Forum.**

- 476. Town Clerk's Delegated Powers.** The Town Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of the Council. LGA 1972 s101.

The Town Clerk informed Councillors that since the last meeting of the Council he had used his delegated powers once to approve Planning Application 08/03228/TEA ,the erection of a telecommunications tower on land at Cerdic Foundries.

**RESOLVED - to note and approve the use of the Clerk's delegated powers.**

- 477. Council & Committee Meetings 2009/10** – Members to approve/amend a programme of Council & Committee meetings for the Fiscal Year 2009/10.

**RESOLVED – to accept the dates for the programme of Council & Committee meetings for the Fiscal Year 2009/10.**

- 478. Reports from Representatives of Outside Bodies.**

A copy of the Minutes of Action for Chard Town had been distributed.

**RESOLVED – to note**

The meeting closed at 8:18 pm.

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TEL: 01460 260 378 FAX: 01460 260 372

Mayor: Cllr Martin Wale Town Clerk: John Furze MILCM

## MINUTES OF THE MEETING OF CHARD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, CHARD ON MONDAY 16<sup>TH</sup> FEBRUARY 2009 AT 7:30PM.

PRESENT: Councillors

M J Wale - Mayor

Mrs C A Morrison – Deputy Mayor

D M Bulmer

D R Hill

A Kenton

Mrs J Kenton

D J Orchard

G Shortland

Mrs J C Shortland

Mrs S P Wyatt

IN ATTENDANCE:

The Town Clerk Mr G J Furze, the Responsible Finance Officer Mr T M Cutler, the Mayor's Chaplain Rev. Marilyn Tricker and District Councillor N Mermagen and 2 members of the Press. No members of the public were present.

At the commencement of the Meeting, the Chaplain offered a Thought for the Day and a Prayer.

### **479. Apologies for absence and to consider whether to approve reasons given.**

Apologies for Absence had been received from Cllrs J P Dorse conflicting domestic engagement, S Dowell detained at work and D M Mears conflicting meeting.

**RESOLVED – to note and approve the reasons given.**

### **480. Mayors Announcements.**

The Mayor informed Councillors that the Mayoral Fob and Chain of Office were not being worn as the Fob was receiving much needed repair to damage caused by wear and tear; that he had earlier that evening had, as President, attended the committee meeting of the Carnival Club noting the sterling work that the Club did; that the "Gig at the Guildhall" in aid of the Mayor's Appeal Fund was to be held on 28<sup>th</sup> February 2009 and that the Civic Service will be held at St Mary's Church at 3:00pm on the 26<sup>th</sup> April 2009

- 481. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159.

There were no Declarations of Interest

- 482. Exclusion of the Press and Public –** To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 35.

**RESOLVED – that no Agenda item be treated as confidential and dealt with after the public (including the press) has been excluded under Standing Order no 35.**

- 483. Town Council Meeting – Minutes –** To confirm and sign the Minutes of the Council meeting held on Monday 19<sup>th</sup> January 2009.LGA1972, Sch 12 para 41(1).

**RESOLVED – that the minutes of the Town Council meeting held on Monday 19<sup>th</sup> January 2009 be signed as a correct record.**

- 484. Finance & Personnel Committee -** To receive and sign the minutes of the Finance & Personnel Committee meeting held on Tuesday 27<sup>th</sup> January 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

Cllr D R Hill, Chairman, presented the Minutes of the meeting.

**RESOLVED – that the minutes of the Finance & Personnel Committee held on the Tuesday 27<sup>th</sup> January 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 485. Planning & Highways Committee -** To receive and sign the minutes of the Planning & Highways Committee meeting held on Tuesday 10<sup>th</sup> February 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

In the absence of the Chairman, Cllr M J Wale presented the Minutes of the meeting.

**RESOLVED – that the minutes of Planning & Highways the Committee meeting held on the Tuesday 10<sup>th</sup> February 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 486. Finance – Town Council Year (2008/9) to date (Y2D) Budget –** to review the budget information previously circulated. Accounts & Audit Regulations 2003 reg 4.

**RESOLVED – that all Councillors noted the Year to Date budget.**

- 487. Finance - Accounts for Payment –** to review and approve items of expenditure – cheque signatories to be Cllrs D R Hill & Mrs A Spencer. LGA 1972 s150 (5).

**RESOLVED – to approve the Accounts for Payment.**

- 488. Town Clerk’s Delegated Powers.** The Town Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of the Council. LGA 1972 s101.

The Town Clerk informed Councillors that since the last meeting of the Council he had used his delegated powers once to authorise work to the value of £2,651 to the Cemetery Chapel windows. This was in consultation with the Chairman of the Amenities Committee.

**RESOLVED - to note and approve the use of the Clerk’s delegated powers.**

- 489. Reports from Representatives of Outside Bodies.**

A copy of the report of the Market Towns Investment Group had been distributed.

**RESOLVED – to note**

The Town Clerk gave notice that the Chard Ladies Evening Guild wished to present an embroidered Town Crest for display at Council meetings at the next Town Council meeting.

The meeting closed at 8:17 pm.

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Mayor: Cllr Martin Wale Town Clerk: John Furze MILCM

## MINUTES OF THE MEETING OF CHARD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, CHARD ON MONDAY 16<sup>TH</sup> MARCH 2009 AT 7:30PM.

PRESENT: Councillors

M J Wale - Mayor

Mrs C A Morrison – Deputy Mayor

D M Bulmer

J P Dorse

D R Hill

A Kenton

Mrs J Kenton

D J Orchard

G Shortland

Mrs J C Shortland

Mrs A Spencer

Mrs S P Wyatt

### IN ATTENDANCE:

The Town Clerk Mr G J Furze, the Responsible Finance Officer Mr T M Cutler, the Mayor's Chaplain Rev. Marilyn Tricker, District Councillor N Mermagen 2 members of the Press and 3 members of the public were present. Andrew Gillespie (arrived 8:20 pm), Rob Murray and Claire Littlejohn, all of South Somerset District Council, were also present.

At the commencement of the Meeting, the Chaplain offered a Thought for the Day and a Prayer.

Mrs Toms of the Chard Ladies Evening Guild presented a Table Runner embroidered with the Town Crest to the Council.

### **490. Apologies for absence and to consider whether to approve reasons given.**

Apologies for Absence had been received from Cllrs D M Mears, conflicting engagement and S Dowell, detained at work.

**RESOLVED – to note and approve the reasons given.**

### **491. Mayors Announcements.**

The Mayor informed Councillors that the Taunton Male Voice Choir would be performing a Charity concert at the Guildhall at 7:30pm on 18<sup>th</sup> April 2009; that the Civic Service will be held at 3:00 pm on Sunday 26<sup>th</sup> April and that the recently stolen Town Flag had been recovered.

- 492. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159.

There were no Declarations of Interest

- 493. Exclusion of the Press and Public –** To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 35.

**RESOLVED – that Agenda item 14, Commercial in Confidence, be treated as confidential and dealt with after the public (including the press) has been excluded under Standing Order no 35.**

- 494. Town Council Meeting – Minutes –** To confirm and sign the Minutes of the Council meeting held on Monday 16<sup>th</sup> February 2009.LGA1972, Sch 12 para 41(1).

**RESOLVED – that the minutes of the Town Council meeting held on Monday 16<sup>th</sup> February 2009 be signed as a correct record.**

- 495. Guildhall and Tourism Committee -** To receive and sign the minutes of the Guildhall and Tourism Committee meeting held on Tuesday 3<sup>rd</sup> February 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

Cllr Mrs J C Shortland, Chairman, presented the Minutes of the meeting.

**RESOLVED – that the minutes of the Guildhall and Tourism Committee held on the Tuesday 3<sup>rd</sup> February 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 496. Amenities Committee -** To receive and sign the minutes of the Amenities Committee meeting held on Tuesday 3<sup>rd</sup> March 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

Cllr Mrs J Kenton, Chairman, presented the Minutes of the meeting

**RESOLVED – that the minutes of the Amenities Committee held on the Tuesday 3<sup>rd</sup> March 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 497. Planning & Highways Committee -** To receive and sign the minutes of the Planning & Highways Committee meeting held on Tuesday 10<sup>th</sup> March 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

In the absence of the Chairman, Cllr Mrs C A Morrison presented the Minutes of the meeting.

**RESOLVED – that the minutes of Planning & Highways the Committee meeting held on the Tuesday 10<sup>th</sup> March 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

**498. Finance – Town Council Year (2008/9) to date (Y2D) Budget** – to review the budget information previously circulated. Accounts & Audit Regulations 2003 reg 4.

**RESOLVED – that all Councillors noted the Year to Date budget.**

**499. Finance - Accounts for Payment** – to review and approve items of expenditure – cheque signatories to be Cllrs D R Hill & Mrs A Spencer. LGA 1972 s150 (5).

**RESOLVED – to approve the Accounts for Payment.**

**500. Notice of Motion from Cllr Mrs Jill Shortland received on 26<sup>th</sup> February 2009.** “That this Town Council reaffirms its support of Community Speedwatch in Chard and encourages more residents to volunteer to join this important group.”

The motion was seconded by Cllr D M Bulmer.

Several Councillors spoke in support of the motion.

**RESOLVED - That this Town Council reaffirms its support of Community Speedwatch in Chard and encourages more residents to volunteer to join this important group and to reconsider the situation after due publicity.**

**501. Town Clerk’s Delegated Powers.** The Town Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of the Council. LGA 1972 s101.

The Town Clerk informed Councillors that since the last meeting of the Council he had used his delegated powers twice, once in conjunction with the Chairman of the Finance & Personnel committee to authorise the implementation of the 0.3% salary increase following the conclusion of pay negotiations and secondly to suspend the flag flying protocol following the theft of the Town Flag.

**RESOLVED - to note and approve the use of the Clerk’s delegated powers.**

**502. Reports from Representatives of Outside Bodies.**

Cllr Mrs C A Morrison had previously distributed a report from Chard Area Youth Committee.

**RESOLVED – to note**

The Responsible Finance Officer left the meeting at 8:20 pm

**503. RESOLVED – that in view of the confidential nature of the business about to be transacted, the press and public will be excluded during consideration of this item (Agenda Item 4 refers) – Commercial in Confidence**

Area West gave a confidential briefing on the Chard Regeneration Project

Cllr J Dorse left the meeting at 8.30pm.

**RESOLVED – to note**

The meeting closed at 8.40 pm.

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Mayor: Cllr Jill Shortland Town Clerk: John Furze MILCM

### **MINUTES OF THE MEETING OF CHARD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, CHARD ON MONDAY 15<sup>TH</sup> MAY 2009 AT 7:30PM.**

PRESENT: Councillors

Mrs J C Shortland - Mayor  
Mrs C A Morrison – Deputy Mayor  
D M Bulmer  
J P Dorse  
S Dowell  
D R Hill  
D Keitch  
A Kenton  
Mrs J Kenton  
D M Mears  
D J Orchard  
G Shortland  
Mrs A Spencer  
M J Wale  
Mrs S P Wyatt

**IN ATTENDANCE:**

The Town Clerk Mr G J Furze, the Responsible Finance Officer Mr T M Cutler, the Mayor's Chaplain, Andrew Conlan District Councillor N Mermagen, xxx members of the Press, and 1 member of the public were present.

At the commencement of the Meeting, the Chaplain offered a Thought for the Day and a Prayer.

**534. Apologies for absence and to consider whether to approve reasons given.**

*Apologies for Absence had been received from Cllrs xxxxxxxxxxxxxxxxxxxxxxxxxxx*

**RESOLVED – to note and approve the reasons given.**

**535. Mayors Announcements.**

*The Mayor informed Councillors that*

**536. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159.

*Cllr xx declared a personal and prejudicial interest in agenda item no xxx*

*There were no Declarations of Interest*

**537. Exclusion of the Press and Public –** To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 35.

**RESOLVED – that no Agenda item be treated as confidential and dealt with after the public (including the press) has been excluded under Standing Order no 35.**

**538. Town Council Meeting – Minutes –** To confirm and sign the Minutes of the Annual Town Council meeting held on Monday 18<sup>th</sup> May 2009.LGA1972, Sch 12 para 41(1).

**RESOLVED – that the minutes of the Annual Town Council meeting held on Monday 18<sup>th</sup> May 2009 be signed as a correct record.**

**539. Finance & Personnel Committee -** To receive and sign the minutes of the Finance & Personnel Committee meeting held on Tuesday 26<sup>th</sup> May 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

Cllr D R Hill, Chairman, presented the Minutes of the meeting.

**RESOLVED – that the minutes of the Finance & Personnel Committee held on the Tuesday 26<sup>th</sup> May 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

**540. Guildhall and Tourism Committee -** To receive and sign the minutes of the Guildhall and Tourism Committee meeting held on Tuesday 2<sup>nd</sup> June 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

Cllr J P Dorse, Chairman, presented the Minutes of the meeting.

**RESOLVED – that the minutes of the Guildhall and Tourism Committee held on the Tuesday 2<sup>nd</sup> June 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

**541. Planning & Highways Committee -** To receive and sign the minutes of the Planning

& Highways Committee meeting held on Tuesday 9<sup>th</sup> June 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

Cllr D J Orchard, Chairman, presented the Minutes of the meeting.

**RESOLVED – that the minutes of Planning & Highways the Committee meeting held on the Tuesday 9<sup>th</sup> June 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 542. Finance – Adoption of Accounts for the Year ended 31<sup>st</sup> March 2009 and the signing of the Annual Return.** Accounts & Audit Regulations 2003 reg 27

**RESOLVED – that the Accounts for the Year ended 31<sup>st</sup> March 2009 be adopted and that the Mayor & Responsible Finance Officer be authorised to sign the Statement of Accounts and that the Mayor & Town Clerk be authorised to sign the Annual Governance Statement.**

- 543. Finance – Town Council Year (2008/9) to date (Y2D) Budget** – to review the budget information previously circulated. Accounts & Audit Regulations 2003 reg 4.

**RESOLVED – that all Councillors noted the Year to Date budget.**

- 544. Finance - Accounts for Payment** – to review and approve items of expenditure – cheque signatories to be Cllrs D R Hill and Mrs A Spencer. LGA 1972 s150 (5).

**RESOLVED – to approve the Accounts for Payment.**

- 545. Councillors Surgeries.** Members to discuss the future format and frequency of Councillors Surgeries and whether or not to extend the facility to County and District Councillors whose wards are within Chard.

Cllr Mrs J C Shortland proposed and Cllr Mrs C A Morrison seconded that the Council should maintain the Status Quo for a period and then to be subsequently reviewed.

**RESOLVED – to continue with Councillor’s Surgeries in the present format; to invite County and District Councillors to participate and to review the situation when the Council has relocated to the Guildhall.**

- 546. Town Clerk’s Delegated Powers.** The Town Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of the Council. LGA 1972 s101.

*The Town Clerk informed Councillors that since the last meeting of the Council he had not used his delegated powers.*

**RESOLVED - to note.**

- 547. Reports from Representatives of Outside Bodies.**

There were no reports given.

**RESOLVED – to note**

The meeting closed at 8.25pm pm.

## **CHARD TOWN COUNCIL**

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CHARD, SOMERSET TA20 2YA

TEL: 01460 260 378 FAX: 01460 260 372

Mayor: Cllr Mrs Jill Shortland Town Clerk: John Furze

### **MINUTES OF THE ANNUAL MEETING OF CHARD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, CHARD ON MONDAY 18<sup>TH</sup> MAY 2009 AT 7:30PM.**

PRESENT: Councillors

M J Wale– (Retiring Mayor)

Mrs C A Morrison – (Retiring Deputy Mayor)

D M Bulmer

J P Dorse

D R Hill

D Keitch

A Kenton

Mrs J Kenton

D J Orchard

G Shortland

Mrs J C Shortland

Mrs A Spencer

Mrs S Wyatt

IN ATTENDANCE:

The Town Clerk Mr G J Furze, the Responsible Finance Officer Mr T M Cutler, the Mayor's Chaplain the Rev. Marilyn Tricker, Mr S Cumming the Town Crier, Mrs N Wale the Mayoress, District Councillor N Mermagen, 3 members of the press and 9 members of the public were present.

Before the Meeting started, the Mayor, Cllr M J Wale thanked Rev. Marylin Tricker for her guidance and assistance as Chaplain for the last 2 years; Brian Griffiths as Mace Bearer, Councillors for their help, the Mayoress for all her efforts and the staff for their assistance.

At the commencement of the Meeting, the Chaplain offered a Thought for the Day and a Prayer.

**519. Election of Mayor** (Chairman of the Council) and Acceptance of Office. Should the elected Councillor not be present at the meeting the 'Acceptance of Office' will be conducted by the Town Clerk at a time and date to be agreed. LGA 1972 s141(1),15(1&2),33(1) and 34(1+2)

Cllr M J Wale proposed and Cllr D R Hill seconded Mrs J C Shortland for election as Mayor and Chairman of Chard Town Council.

There were no other nominations.

**RESOLVED – that Cllr Mrs J C Shortland be elected Mayor and Chairman of Chard Town Council until such times as a new Mayor and Chairman of the Council is elected.**

Cllr Mrs J C Shortland then assumed the Chair for the rest of the meeting.

**Declaration of Acceptance of Office.**

Cllr Mrs J C Shortland read and signed the Acceptance of Office and swore an Oath of Allegiance that was countersigned by the Town Clerk.

Mayors Appointments:-

- |                |                  |
|----------------|------------------|
| a) Consort     | Cllr G Shortland |
| b) Chaplain    | Andrew Conlan    |
| c) Mace Bearer | Stephen Rooney   |

**520. Mayors Announcements.**

The Mayor, Mrs J C Shortland gave thanks to Cllr M J Wale for his past service as Mayor and made presentations to both him and the outgoing Mayoress; noted that the Mayor's nominated charities would cover various cancer charities; stated that she considered it to be an honour to be elected Mayor, being just the 7<sup>th</sup> Lady Mayor of Chard and that there would be a Mayor Making ceremony to be held at the Guildhall on July 18<sup>th</sup> 2009.

**521. Apologies for absence and to consider whether to approve reasons given.**

LGA 1972 s85(1)

Apologies had been received from Cllrs D M Mears, conflicting meeting and S Dowell, detained at work.

**RESOLVED – to note and approve the reasons given.**

**522. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159

There were no Declarations of Interest.

**523. Exclusion of the Press and Public –** To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 35.

**RESOLVED – that no Agenda item be treated as confidential and dealt with after the public (including the press) has been excluded under Standing Order no 41.**

**524. Election of Deputy Mayor.** Should the elected Councillor not be present at the meeting the 'Acceptance of Office' will be conducted by the Town Clerk at a time and

date to be agreed. LGA 1972 15(60 and 34(6).

Cllr Mrs A Spencer proposed Cllr D M Bulmer for election as Deputy Mayor and Vice Chairman of Chard Town Council. There was no seconder.

Cllr J P Dorse proposed and Cllr D Keitch seconded Cllr Mrs C A Morrison for election as Deputy Mayor and Vice Chairman of Chard Town Council.

**RESOLVED – that Cllr Mrs C A Morrison be elected Deputy Mayor and Vice Chairman of Chard Town Council until such times as a new Deputy Mayor and Vice Chairman of the Council is elected.**

- 525. Appointments to Committees, Sub Committees and Working Parties.** To consider appointments of member to executive committees with appointed deputies LGA 1972 s101.

#### **Finance & Personnel**

**RESOLVED – that Cllrs D M Bulmer, J P Dorse, D R Hill, Mrs J Kenton, D J Orchard, Mrs A Spencer and M J Wale with the Mayor & Deputy Mayor ex-officio, be elected to the Committee to include chairmen of all other committees.**

**Appointed Reserves to be Cllrs D M Mears and A Kenton**

#### **Amenities**

**RESOLVED – that Cllrs D Bulmer, S Dowell, D R Hill, D Keitch, A Kenton, Mrs J Kenton, D M Mears, G Shortland, and Mrs S P Wyatt with the Mayor & Deputy Mayor ex-officio, be elected to the Committee.**

**Appointed Reserve to be Cllr D J Orchard.**

#### **Guildhall & Tourism**

**RESOLVED – that Cllrs J P Dorse, D R Hill, D J Orchard, G Shortland, Mrs A Spencer Mrs S P Wyatt and M J Wale with the Mayor & Deputy Mayor ex-officio, be elected to the Committee.**

**Appointed Reserves to be Cllrs D M Bulmer and D Keitch**

#### **Planning & Highways**

**RESOLVED – that Cllrs D M Bulmer, D Orchard and G Shortland, with the Mayor & Deputy Mayor ex-officio, be elected to the Committee.**

**Appointed Reserves to be Cllrs D R Hill and Mrs S P Wyatt**

- 526. Appointment of Representatives to Outside Bodies and Organisations**

<b>Organisation</b>	<b>No</b>	<b>Representative</b>
Action for Chard Town	1	Mrs S P Wyatt
Area West Comm. Safety Panel	1	Mrs C A Morrison
Chard Disability Action Group	1	J P Dorse, Mrs S P Wyatt
Chard Helmstedt Society	1	M J Wale
Chard in Bloom	1	Mrs J Kenton
Chard Museum	1	D R Hill
Chard Seica Mare Society	1	D J Orchard
Chard Young People's Centre	1	Mrs C A Morrison
Chard 2000	1	D R Hill
Chard Community Safety Panel	1	J P Dorse
CRESTA Management Committee	1	M J Wale
Market Towns Investment Group	2	D M Bulmer, Mrs A Spencer
Reservoir Committee	1	Mrs J Kenton
S.A.L.C.	1	M J Wale
Stonham Housing Association	1	G Shortland

**527. Council Meeting – Minutes** – To confirm and sign the Minutes of the Council meeting held on 20<sup>th</sup> April 2009. LGA 1972, Sch 12 para 41(1)

**RESOLVED – that the minutes of the Council meeting held on 20<sup>th</sup> April 2009 be signed as a correct record.**

**528. Planning & Highways Committee** - To receive and sign the minutes of the Planning & Highways Committee meetings held on 12<sup>th</sup> May 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

In the absence of the Chairman, Cllr Mrs C A Morrison, presented the minutes of the Committee meeting.

**RESOLVED - to note the minutes of the Planning & Highways Committee meeting held on the 12<sup>th</sup> May 2009 and to adopt the Resolutions and Recommendations contained therein.**

**529. Finance–Town Council Year (2009/10), to date (Y2D) Budget** – to review the budget information previously circulated. Accounts & Audit Regulations 2003 reg 4.

**RESOLVED – that all Councillors noted the Year to date budget.**

**530. Accounts for Payment** – to review and approve items of expenditure – cheque signatories to be Cllrs A Kenton and Mrs J Kenton. LGA 1972 s150 (5)

**RESOLVED – to approve the Accounts for Payment.**

**531. Town Clerk's Delegated Powers.** The Town Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of the Council. LGA 1972 s101.

The Town Clerk informed Councillors that he had used his delegated powers once since the last meeting of the Council, to carry out the Council's Resolution from the last meeting to sign the Guildhall Alterations Contract in conjunction with Cllr G Shortland

**RESOLVED – to note.**

- 532. Review of Council's Standing Orders** – Members to review and consider any necessary amendments to the Council's Standing Orders – last reviewed 19<sup>th</sup> March 2007. In accordance with Standing Order no 42a this motion has stood adjourned without discussion since the last ordinary meeting of the Council.

**RESOLVED – to accept the Council's Standing Orders unaltered subject to correcting the pagination.**

- 533. Reports from Representatives of Outside Bodies.**

Cllr D M Bulmer had circulated a report from MtIG.  
Cllr D R Hill on behalf of Chard 2000 announced the date of the unveiling of a "Blue Plaque" on 23<sup>rd</sup> May 2009 at the Manor Court House. He welcomed Cllr Mrs J C Shortland as the group's new president and presented the Town Criers Bell to the Council. The Mayor then passed the Bell into the custody of Mr S Cumming, the Town Crier.

The meeting closed at 8:35 pm.

## **CHARD TOWN COUNCIL**

HOLYROOD LACE MILL, HOLYROOD STREET,  
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TEL: 01460 260 378 FAX: 01460 260 372

Mayor: Cllr Jill Shortland Town Clerk: John Furze MILCM

### **MINUTES OF THE MEETING OF CHARD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, CHARD ON MONDAY 15<sup>TH</sup> JUNE 2009 AT 7:30PM.**

PRESENT: Councillors

Mrs J C Shortland - Mayor  
Mrs C A Morrison – Deputy Mayor  
D M Bulmer  
D R Hill  
A Kenton  
Mrs J Kenton

D J Orchard  
G Shortland  
Mrs A Spencer  
M J Wale  
Mrs S P Wyatt

**IN ATTENDANCE:**

The Town Clerk Mr G J Furze, the Responsible Finance Officer Mr T M Cutler, the Mayor's Chaplain, Andrew Conlan and 1 member of the Press. No members of the public were present.

At the commencement of the Meeting, the Chaplain offered a Thought for the Day and a Prayer.

**534. Apologies for absence and to consider whether to approve reasons given.**

Apologies for Absence had been received from Cllrs D M Mears, conflicting meeting, and J P Dorse, family commitment.

**RESOLVED – to note and approve the reasons given.**

**535. Mayors Announcements.**

The Mayor expressed her gratitude to neighbouring Councils for inviting her to their various events. She reiterated her intention to hold a "Robing Ceremony" on 18<sup>th</sup> July noting that tickets would be available to the public from the Tourist Information Centre and that, due to the poor state of some of the civic regalia, a report for a remedial 3 year plan would be produced.

**536. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159.

There were no Declarations of Interest

**537. Exclusion of the Press and Public –** To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 35.

**RESOLVED – that no Agenda item be treated as confidential and dealt with after the public (including the press) has been excluded under Standing Order no 35.**

**538. Town Council Meeting – Minutes –** To confirm and sign the Minutes of the Annual Town Council meeting held on Monday 18<sup>th</sup> May 2009.LGA1972, Sch 12 para 41(1).

**RESOLVED – that the minutes of the Annual Town Council meeting held on Monday 18<sup>th</sup> May 2009 be signed as a correct record.**

**539. Finance & Personnel Committee -** To receive and sign the minutes of the Finance & Personnel Committee meeting held on Tuesday 26<sup>th</sup> May 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

Cllr D R Hill, Chairman, presented the Minutes of the meeting.

It was noted that minute no 159 should include "that a discussion regarding salaries

took place.”

**RESOLVED – that, subject to the above, the minutes of the Finance & Personnel Committee held on the Tuesday 26<sup>th</sup> May 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 540. Guildhall and Tourism Committee** - To receive and sign the minutes of the Guildhall and Tourism Committee meeting held on Tuesday 2<sup>nd</sup> June 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

In the absence of the chairman, Cllr Mrs J C Shortland, presented the Minutes of the meeting.

**RESOLVED – that the minutes of the Guildhall and Tourism Committee held on the Tuesday 2<sup>nd</sup> June 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 541. Planning & Highways Committee** - To receive and sign the minutes of the Planning & Highways Committee meeting held on Tuesday 9<sup>th</sup> June 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

Cllr D J Orchard, Chairman, presented the Minutes of the meeting.

It was noted that the recommended approval to Planning Application no. 09/01840/FUL should read “the Committee welcomed the fact that Sainsbury’s were entering the Town.”

**RESOLVED – that, subject to the above, the minutes of Planning & Highways the Committee meeting held on the Tuesday 9<sup>th</sup> June 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 542. Finance – Adoption of Accounts for the Year ended 31<sup>st</sup> March 2009 and the signing of the Annual Return.** Accounts & Audit Regulations 2003 reg 27

**RESOLVED – that the Accounts for the Year ended 31<sup>st</sup> March 2009 be adopted and that the Mayor & Responsible Finance Officer be authorised to sign the Statement of Accounts and that the Mayor & Town Clerk be authorised to sign the Annual Governance Statement.**

- 543. Finance – Town Council Year (2008/9) to date (Y2D) Budget** – to review the budget information previously circulated. Accounts & Audit Regulations 2003 reg 4.

**RESOLVED – that all Councillors noted the Year to Date budget.**

- 544. Finance - Accounts for Payment** – to review and approve items of expenditure – cheque signatories to be Cllrs D R Hill and Mrs A Spencer. LGA 1972 s150 (5).

**RESOLVED – to approve the Accounts for Payment.**

**545. Town Clerk's Delegated Powers.** The Town Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of the Council. LGA 1972 s101.

The Town Clerk informed Councillors that since the last meeting of the Council he had used his delegated powers once, to reinstate the Flag Flying protocol following its suspension during the spring.

**RESOLVED - to note.**

**546. Reports from Representatives of Outside Bodies.**

Cllr Mrs S Wyatt informed Councillors that Action for Chard Town had been disbanded and that her name should therefore be removed from the list of Council Representatives to Outside Bodies.

Cllr Mrs C A Morrison made a verbal report regarding the Chard Young Peoples Centre

**RESOLVED – to note**

The meeting closed at 8:17 pm.

## **CHARD TOWN COUNCIL**

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TEL: 01460 260 378 FAX: 01460 260 372

Mayor: Cllr Jill Shortland Town Clerk: John Furze MILCM

### **MINUTES OF THE MEETING OF CHARD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, CHARD ON MONDAY 20<sup>TH</sup> JULY 2009 AT 7:30PM.**

PRESENT: Councillors

Mrs J C Shortland - Mayor  
D M Bulmer  
J P Dorse  
D R Hill  
A Kenton

Mrs J Kenton  
D J Orchard  
G Shortland  
Mrs A Spencer  
M J Wale

IN ATTENDANCE:

The Town Clerk Mr G J Furze, the Responsible Finance Officer Mr T M Cutler, the Town Crier Mr S Cumming and District Councillor N Mermagen. 1 member of the Press and 1 member of the public were present.

**547. Apologies for absence and to consider whether to approve reasons given.**

Apologies for Absence had been received from Cllrs D M Mears, Mrs C A Morrison and Mrs S Wyatt, all conflicting meetings and Cllr S Dowell, detained at work.

**RESOLVED – to note and approve the reasons given.**

**548. Mayors Announcements.**

The Mayor expressed her gratitude to all who had attended the Robing Ceremony and thanked those staff that had assisted. The Mayor reported that following her attendance at an event in a neighbouring parish, a member of the public had made adverse comments at her presence. She noted the correct protocols had been adhered to, having attended such functions either at the invitation of, or with the consent of, the appropriate Parish Chairman. The Mayor asked for any objections to continuance of this practice from Councillors. There were none.

**549. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159.

There were no Declarations of Interest

**550. Exclusion of the Press and Public –** To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 35.

**RESOLVED – that no Agenda item be treated as confidential and dealt with after the public (including the press) has been excluded under Standing Order no 35.**

**551. Town Council Meeting – Minutes –** To confirm and sign the Minutes of the Town Council meeting held on Monday 15<sup>th</sup> June 2009.LGA1972, Sch 12 para 41(1).

**RESOLVED – that the minutes of the Town Council meeting held on Monday 15<sup>th</sup> June 2009 be signed as a correct record.**

**552. Amenities Committee -** To receive and sign the minutes of the Amenities Committee meeting held on Tuesday 7<sup>th</sup> July 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

The Chairman, Cllr G Shortland presented the Minutes of the meeting.

**RESOLVED – that the minutes of the Amenities Committee held on the Tuesday 7<sup>th</sup> July 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

**553. Planning & Highways Committee -** To receive and sign the minutes of the Planning & Highways Committee meeting held on Tuesday 14<sup>th</sup> July 2009 and to adopt the

resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

The Chairman, Cllr D J Orchard presented the Minutes of the meeting.

**RESOLVED – that the minutes of Planning & Highways the Committee meeting held on the Tuesday 14<sup>th</sup> July 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

**554. Power of Wellbeing.** Members to resolve that Council is eligible to exercise the Power of Wellbeing as prescribed in Local Government Act 2000, Sections 1-4A as amended.

The criteria necessary is:

- The Clerk must be qualified.
- Not less than two-thirds of the members of the Council must have stood for election at the last ordinary election.
- Not less than 80% of the current membership must have attended a prescribed course of training in the use of the Power of Wellbeing.
- The Council must publish a Statement of Community Engagement.

The Town Clerk explained the requirements confirming that Chard Town Council had satisfied all the criteria.

It was proposed by Cllr Mrs J C Shortland and seconded by Cllr David Hill that Council adopt the Statement of Community involvement as circulated to all members.

**RESOLVED – that Council adopts the circulated Statement of Community Involvement with effect forthwith. And that a copy be posted on the Council's website.**

The Statement was signed by the Mayor, Cllr Mrs J C Shortland and the Town Clerk, Mr J Furze.

It was noted that Chard would be the first Town or Parish Council in Somerset to confirm its eligibility.

Cllr Mrs J C Shortland proposed that the Council confirms its eligibility to exercise the Power of Wellbeing as prescribed in Local Government Act 2000, Sections 1-4A as amended. Cllr D M Bulmer seconded the proposal.

**RESOLVED – that the Council confirms its eligibility to exercise the Power of Wellbeing as prescribed in Local Government Act 2000, Sections 1-4A as amended.**

**555. Finance – Town Council Year (2009/10) to Date (Y2D) Budget** – To review the budget information previously circulated. Account & Audit Regulations 2003 reg 4.

**RESOLVED – that all Councilors noted the Year to Date budget**

**556. Finance - Accounts for Payment** – to review and approve items of expenditure – cheque signatories to be Cllrs A Kenton and Mrs J Kenton. LGA 1972 s150 (5).

**RESOLVED – to approve the Accounts for Payment.**

**557. Purchase of Telecommunications and Computer Equipment** – Members to consider the purchase of appropriate telecommunications and computer equipment for the Guildhall from a preferred supplier (Report to be circulated). LGA 1972 s150 (5).

The Town Clerk's detailed report showing background, intention, evaluation and costings etc. from the preferred supplier South West Communications had been circulated to Councillors. It was noted that a vigorous tendering procedure had been undertaken. It was decided to deal with the agenda item as separate issues for clarity and convenience.

Firstly whether the Council proceeds with the purchase and installation of Telecommunications and Computer Equipment from the preferred supplier, South West Communications

**RESOLVED – unanimously to proceed with the Purchase of Telecommunications and Computer Equipment from the preferred supplier, South West Communications.**

Secondly whether the two areas of purchase were to be leased or paid for outright. The purchase of the Telecommunications Equipment was considered first.

**RESOLVED – unanimously to purchase the Telecommunications Equipment outright from the preferred supplier at a cost of £13,021.**

Thirdly consideration was given to the method of payment for the purchase of Computer Equipment.

Cllr M J Wale proposed that the Computer Equipment be acquired by way of a five-year Lease. Cllr Mrs A Spencer seconded the proposal. Following a vote 2 for with 6 against, the motion failed.

**RESOLVED - that the council does not acquire the Computer Equipment by way of a 5 year Lease**

Cllr Mrs J C Shortland proposed that the Council agrees to purchase the Computer Equipment outright and that the Town Clerk in conjunction with the Chair of the Finance and Personnel Committee and Cllr G Shortland reconsiders what existing computer equipment can be re-used in an endeavour to obtain a total cost figure as close to £30,000 as possible.

Cllr D R Hill seconded the proposal.

**RESOLVED – unanimously that the Council agrees to purchase the**

**Computer Equipment outright and that the Town Clerk in conjunction with the Chair of the Finance and Personnel committee and Cllr G Shortland reconsider what existing computer equipment can be re-used in an endeavour to obtain a total purchase cost figure as close to £30,000 as possible.**

**558. Town Clerk's Delegated Powers.** The Town Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of the Council. LGA 1972 s101.

The Town Clerk informed Councillors that since the last meeting of the Council he had not used his delegated powers.

**RESOLVED - to note.**

**559. South Somerset Local Development Framework Core Strategy Consultation – appointment of Council Representatives.** Members to agree the appointment of Cllrs D Bulmer and M J Wale as this Council's representatives for the planned workshops.

**RESOLVED - that Cllrs D M Bulmer and M J Wale be appointed as this Council's representatives for the planned workshops.**

**560. Reports from Representatives of Outside Bodies.**

Cllr D R Hill invited all Councillors and partners to attend the presentation of awards of Chard 2000 gardening awards at Chard Garden Centre at 10.00 am on 8<sup>th</sup> August.

**RESOLVED – to note**

The meeting closed at 8:36 pm.

## **CHARD TOWN COUNCIL**

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Mayor: Cllr Jill Shortland Town Clerk: John Furze MILCM

**MINUTES OF THE MEETING OF CHARD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, CHARD ON MONDAY 17<sup>TH</sup> AUGUST 2009 AT 7:30PM.**

PRESENT: Councillors

Mrs J C Shortland - Mayor  
Mrs C A Morrison – Deputy Mayor  
D M Bulmer  
J P Dorse  
D R Hill

A Kenton  
Mrs J Kenton  
D J Orchard  
G Shortland  
Mrs S Wyatt

**IN ATTENDANCE:**

The Town Clerk Mr G J Furze, the Responsible Finance Officer Mr T M Cutler, District Councillor N Mermagen, the Mayor's Chaplain, Andrew Conlan, 2 members of the Press and 1 member of the public were present.

At the commencement of the Meeting, the Chaplain offered a Thought for the Day and a Prayer.

**561. Apologies for absence and to consider whether to approve reasons given.**

Apologies for Absence had been received from Cllrs S Dowell and M J Wale, both holidays and Cllrs D M Mears and Mrs A Spencer, both conflicting meetings.

**RESOLVED – to note and approve the reasons given.**

**562. Mayors Announcements.**

The informed Councillors that she had attended a number of functions during the last month and was to commence a visit to Seica Marie on 18<sup>th</sup> August when the Twinning Document would be signed. The Mayor announced that a Mayor's Charity Fair would be held in the Guildhall on 12<sup>th</sup> September in aid of her chosen charity.

**563. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159.

Cllr Mrs C A Morrison declared a personal and prejudicial interest in agenda item no 9, Finance – Accounts for payment as beneficiary of one of the accounts for payment.

**564. Exclusion of the Press and Public –** To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 35.

**RESOLVED – that no Agenda item be treated as confidential and dealt with after the public (including the press) has been excluded under Standing Order no 35.**

**565. Town Council Meeting – Minutes** – To confirm and sign the Minutes of the Town Council meeting held on Monday 20<sup>th</sup> July 2009. LGA1972, Sch 12 para 41(1).

**RESOLVED – that the minutes of the Town Council meeting held on Monday 20<sup>th</sup> July 2009 be signed as a correct record.**

**566. Finance & Personnel Committee** - To receive and sign the minutes of the Finance & Personnel Committee meeting held on Tuesday 28<sup>th</sup> July 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

The Chairman, Cllr D R Hill presented the Minutes of the meeting.

**RESOLVED – that the minutes of the Finance & Personnel Committee held on the Tuesday 28<sup>th</sup> July 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

**567. Planning & Highways Committee** - To receive and sign the minutes of the Planning & Highways Committee meeting held on Tuesday 11<sup>th</sup> August 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

The Chairman, Cllr D J Orchard presented the Minutes of the meeting.

It was agreed that the reason, "Residential & Amenities", for the recommended refusal of application no.19/02948/S73 should be recorded.

**RESOLVED – that, subject to the above, the minutes of Planning & Highways the Committee meeting held on the Tuesday 11<sup>th</sup> August 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

**568. Finance – Town Council Year (2009/10) to Date (Y2D) Budget** – To review the budget information previously circulated. Account & Audit Regulations 2003 reg 4.

**RESOLVED – that all Councilors noted the Year to Date budget**

Cllr Mrs C A Morrison left the meeting at 7:53 pm.

**569. Finance - Accounts for Payment** – to review and approve items of expenditure – cheque signatories to be Cllrs D M Bulmer and D R Hill. LGA 1972 s150 (5).

**RESOLVED – to approve the Accounts for Payment.**

Cllr Mrs C A Morrison rejoined the meeting at 7:58 pm.

**570. Council & Committee meetings 2010/11** – Members to approve/amend a programme of Council and Committee meetings for the Fiscal Year 2010/11. (previously circulated in DRAFT form).

The Mayor proposed that the draft timetable be adopted but with all meetings to be held on Mondays and the programme to commence w.e.f. 1<sup>st</sup> January 2010.

Following a unanimous vote, it was

**RESOLVED – that the draft timetable be adopted but with all meetings to be held on Mondays and the programme to commence w.e.f. 1<sup>st</sup> January 2010.**

- 571. Town Clerk’s Delegated Powers.** The Town Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of the Council. LGA 1972 s101.

The Town Clerk informed Councillors that since the last meeting of the Council he had used his delegated powers twice. Firstly to sign the contract with South West Communications for the I.T. platform having achieved the savings required, and secondly to report that the Appointments Working Party had met. The Town Clerk then deferred to the Mayor who reported that the Working Party had discussed and agreed the position of Deputy Town Clerk on the basis of affordability and continuity planning. A time-table with a view to an appointment was also agreed with Finance & Personnel committee to select an Interview Panel at its next meeting on 22<sup>nd</sup> September.

**RESOLVED - to note.**

- 572. Reports from Representatives of Outside Bodies.**

Cllr D M Bulmer informed the Council that he had attended a meeting of the Market Towns Investment Group and a Core Strategy meeting in Crewkerne. Reports of both meetings would be issued in due course.

**RESOLVED – to note**

The meeting closed at 8:18 pm.

## **CHARD TOWN COUNCIL**

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TEL: 01460 260 378 FAX: 01460 260 372

Mayor: Cllr Jill Shortland Town Clerk: John Furze MILCM

**MINUTES OF THE MEETING OF CHARD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, CHARD ON MONDAY 21<sup>st</sup> SEPTEMBER 2009 AT 7:30PM.**

PRESENT: Councillors

Mrs C A Morrison – Deputy Mayor  
D M Bulmer  
D R Hill  
D J Orchard  
G Shortland  
A Spencer  
Mrs S Wyatt

IN ATTENDANCE:

The Town Clerk Mr G J Furze, the Responsible Finance Officer Mr T M Cutler, the Mayor's Chaplain, Andrew Conlan, 4 members of the Press and 4 members of the public were present.

At the commencement of the Meeting, the Chaplain offered a Thought for the Day and a Prayer.

**573. Apologies for absence and to consider whether to approve reasons given.**

Apologies for Absence had been received from Cllrs Mrs J C Shortland Liberal Party Conference, D M Mears and S Dowell both detained at work and J P Dorse, A Kenton, J Kenton and M J Wale all on holiday.

**RESOLVED – to note and approve the reasons given.**

**574. Mayors Announcements.**

The Deputy Mayor read a report from the Mayor stating that she had attended the S.S.D.C. Gold Stars award night and that her trip to Romania had been a big success. She thanked those who had attended her first fund raising event and those who had supported the Battle of Britain service. Councillors were reminded that tickets for the Guildhall Christmas Party were now on sale.

**575. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159.

There were no Declarations of Interest.

**576. Exclusion of the Press and Public –** To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 35.

**RESOLVED – that no Agenda item be treated as confidential and dealt with after the public (including the press) has been excluded under Standing Order no 35.**

**577. Town Council Meeting – Minutes –** To confirm and sign the Minutes of the Town Council meeting held on Monday 17<sup>th</sup> August 2009.LGA1972, Sch 12 para 41(1).

**RESOLVED – that the minutes of the Town Council meeting held on**

**Monday 17<sup>th</sup> August 2009 be signed as a correct record.**

- 578. Guildhall & Tourism Committee** - To receive and sign the minutes of the Guildhall & Tourism Committee meeting held on Tuesday 1<sup>st</sup> September 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

In the absence of the Chairman, Cllr Mrs C A Morrison presented the Minutes of the meeting.

**RESOLVED – that the minutes of the Guildhall & Tourism Committee held on the Tuesday 1<sup>st</sup> September 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 579. Planning & Highways Committee** - To receive and sign the minutes of the Planning & Highways Committee meeting held on Tuesday 8<sup>th</sup> September 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

The Chairman, Cllr D J Orchard presented the Minutes of the meeting.

It was noted that the note to application 09/02932/LBC should read “.....had declared a personal and prejudicial interest....”

**RESOLVED – that subject to the above, the minutes of Planning & Highways the Committee meeting held on the Tuesday 8<sup>th</sup> September 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 580. Finance – Town Council Year (2009/10) to Date (Y2D) Budget** – To review the budget information previously circulated. Account & Audit Regulations 2003 reg 4.

**RESOLVED – that all Councilors noted the Year to Date budget**

- 581. Finance - Accounts for Payment** – to review and approve items of expenditure – cheque signatories to be Cllrs D R Hill and Mrs A Spencer. LGA 1972 s150 (5).

**RESOLVED – to approve the Accounts for Payment.**

- 582. Town Clerk’s Delegated Powers.** The Town Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of the Council. LGA 1972 s101.

The Town Clerk updated Councillors on the work of the Appointments Working Panel noting that the position of Deputy Town Clerk had been advertised locally, regionally and nationally.

**RESOLVED - to note.**

- 583. Reports from Representatives of Outside Bodies.**

Cllr D R Hill, on behalf of Chard 2000, extended an invitation to all who wished to attend the unveiling of the Blue Plaque at the Watts Brothers Store

**RESOLVED – to note**

The meeting closed at 8.06 pm.

## **CHARD TOWN COUNCIL**

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Mayor: Cllr Jill Shortland Town Clerk: John Furze MILCM

### **MINUTES OF THE MEETING OF CHARD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, CHARD ON MONDAY 19<sup>TH</sup> OCTOBER 2009 AT 7:30PM.**

PRESENT: Councillors

Mrs J C Shortland - Mayor  
D M Bulmer  
J P Dorse  
D R Hill

A Kenton  
Mrs J Kenton  
D J Orchard  
G Shortland

**IN ATTENDANCE:**

The Town Clerk Mr G J Furze, the Responsible Finance Officer Mr T M Cutler, the Mayor's Chaplain, Andrew Conlan, District Councillor N Mermagen and 5 members of the public. No members of the Press were present.

At the commencement of the Meeting, the Chaplain offered a Thought for the Day and a Prayer.

**584. Apologies for absence and to consider whether to approve reasons given.**

Apologies for Absence had been received from Cllrs Mrs A Spencer conflicting engagement, D M Mears conflicting meeting, S Dowell detained at work and Mrs C A Morrison, M J Wale and Mrs S Wyatt all illness.

**RESOLVED – to note and approve the reasons given.**

**585. Mayors Announcements.**

The Mayor informed Councilors that she would be observing the 2 minutes silence in Chard on 11th November, that she had attended an assembly at Manor Court School and found it to be a gratifying experience and that she had an enjoyable evening on Carnival night with no problems having been reported by the Police.

- 586. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159.

There were no Declarations of Interest.

- 587. Exclusion of the Press and Public –** To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 35.

**RESOLVED – that no Agenda item be treated as confidential and dealt with after the public (including the press) has been excluded under Standing Order no 35.**

- 588. Town Council Meeting – Minutes –** To confirm and sign the Minutes of the Town Council meeting held on Monday 21<sup>st</sup> September 2009.LGA1972, Sch 12 para 41(1).

It was noted that at minute no 582, Town Clerk’s delegated powers, the Town Clerk explained that the new post of Deputy Town Clerk is an amalgamation of the posts of the Responsible Finance Officer and the Guildhall Manager.

**RESOLVED – that, subject to the above, the minutes of the Town Council meeting held on Monday 21<sup>st</sup> September 2009 be signed as a correct record.**

- 589. Finance & Personnel Committee -** To receive and sign the minutes of the Finance & Personnel Committee meeting held on Tuesday 22<sup>nd</sup> September 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

Cllr D R Hill presented the Minutes of the meeting.

**RESOLVED – that the minutes of the Finance & Personnel Committee held on the Tuesday 22<sup>nd</sup> September 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 590. Amenities Committee -** To receive and sign the minutes of the Amenities Committee meeting held on Tuesday 13<sup>th</sup> October 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

Cllr G Shortland presented the Minutes of the meeting.

**RESOLVED – that the minutes of the Amenities Committee held on the Tuesday 13<sup>th</sup> October 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 591. Planning & Highways Committee -** To receive and sign the minutes of the Planning & Highways Committee meeting held on Tuesday 13<sup>th</sup> October 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

The Chairman, Cllr D J Orchard presented the Minutes of the meeting.

It was noted that Cllrs D J Orchard and Mrs C A Morrison had both declared a personal and prejudicial interest in application no 09/03526/FUL.

**RESOLVED – that subject to the above, the minutes of Planning & Highways the Committee meeting held on the Tuesday 13<sup>th</sup> October 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

**592. Finance – Town Council Year (2009/10) to Date (Y2D) Budget** – To review the budget information previously circulated. Account & Audit Regulations 2003 reg 4.

**RESOLVED – that all Councilors noted the Year to Date budget**

**593. Finance - Accounts for Payment** – to review and approve items of expenditure – cheque signatories to be Cllrs A Kenton & Mrs J Kenton. LGA 1972 s150 (5).

**RESOLVED – to approve the Accounts for Payment.**

**594. Town Clerk’s Delegated Powers.** The Town Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of the Council. LGA 1972 s101.

The Town Clerk informed Councillors that he had not used his delegated powers since the last meeting of the Council.

**RESOLVED - to note.**

**595. Reports from Representatives of Outside Bodies.**

There were no reports from Representatives of Outside Bodies.

**RESOLVED – to note**

The meeting closed at 8:03 pm.

## **CHARD TOWN COUNCIL**

THE GUILDHALL, FORE STREET,  
CHARD, SOMERSET TA20 1PP

[www.chard.gov.uk](http://www.chard.gov.uk)

TEL: 01460 260 378

Mayor: Cllr Jill Shortland Town Clerk: John Furze MILCM

**MINUTES OF THE MEETING OF CHARD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, CHARD ON MONDAY 16<sup>TH</sup> NOVEMBER 2009 AT 7:30PM.**

PRESENT: Councillors

Mrs J C Shortland – Mayor  
Mrs C A Morrison  
J P Dorse  
D R Hill  
A Kenton

Mrs J Kenton  
G Shortland  
Mrs A Spencer  
M J Wale  
Mrs S Wyatt

IN ATTENDANCE:

The Town Clerk Mr G J Furze, the Responsible Finance Officer Mr T M Cutler, the Mayor's Chaplain, Andrew Conlan, District Councillor N Mermagen, Miss Val Keitch S.S.D.C. and 2 members of the public. No members of the Press were present.

At the commencement of the Meeting, the Chaplain offered a Thought for the Day and a Prayer.

**596. Apologies for absence and to consider whether to approve reasons given.**

Apologies for Absence had been received from Cllrs D M Bulmer, D M Mears and D J Orchard – all conflicting engagements.

**RESOLVED – to note and approve the reasons given.**

**597. Mayors Announcements.**

The Mayor informed Councillors that she had attended a cycle race at Holyrood School and had requested advance notice of future events to be held at the school. The Mayor expressed her thanks to those who had attended events held on the 8<sup>th</sup> and 11<sup>th</sup> November and noted that she would be attending the Chard Swimming Club Award ceremony at Ilminster.

**598. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159.

There were no Declarations of interest.

**RESOLVED – to note**

**599. Exclusion of the Press and Public –** To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 35.

**RESOLVED – that no Agenda item be treated as confidential and dealt with after the public (including the press) has been excluded under Standing Order no 35.**

**600. Town Council Meeting – Minutes –** To confirm and sign the Minutes of the Town Council meeting held on Monday 19<sup>th</sup> October 2009.LGA1972, Sch 12 para 41(1).

**RESOLVED – that the minutes of the Town Council meeting held on Monday 19<sup>th</sup> October 2009 be signed as a correct record.**

- 601. Guildhall & Tourism Committee** - To receive and sign the minutes of the Guildhall & Tourism Committee meeting held on Tuesday 3<sup>rd</sup> November 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

Cllr J P Dorse presented the Minutes of the meeting.

**RESOLVED – that the minutes of the Guildhall & Tourism Committee held on the Tuesday 3<sup>rd</sup> November 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 602. Planning & Highways Committee** - To receive and sign the minutes of the Planning & Highways Committee meeting held on Tuesday 10<sup>th</sup> November 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

In the absence of the Chairman, Cllr Mrs J C Shortland presented the Minutes of the meeting.

**RESOLVED – that the minutes of Planning & Highways the Committee meeting held on the Tuesday 10<sup>th</sup> November 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 603. Finance – Town Council Year (2009/10) to Date (Y2D) Budget** – To review the budget information previously circulated. Account & Audit Regulations 2003 reg 4.

**RESOLVED – that all Councilors noted the Year to Date budget**

- 604. Finance - Accounts for Payment** – to review and approve items of expenditure – cheque signatories to be Cllrs A Kenton & Mrs J Kenton. LGA 1972 s150 (5).

**RESOLVED – to approve the Accounts for Payment.**

- 605. Notice of Motion** received from Cllr Martin Wale on 26<sup>th</sup> October 2009, "That all those who have E Mail facilities receive agenda and minutes electronically, both as a way forward and as economy. Posting will need to continue for those who cannot or will not work on E Mail."

Cllr. Mrs C A Morrison seconded the motion.

Discussion took place by Councillors noting that there would be cost implications to Councillors if the motion were to be successful and that not all Councillors had e.mail facilities.

The Town Clerk pointed out that legislation existed covering the issue of the summons to members to Council and Committee meetings.

It was proposed that an amendment to the motion to include "...subject to the signing of a suitable waiver." be made.

The amendment was accepted by the proposer and seconder.

A vote ensued, 6 votes for, nil against and 4 abstentions, and it was

**RESOLVED – That all those who have E Mail facilities receive agenda and minutes electronically, both as a way forward and as economy, subject to the signing of a suitable waiver. Posting will need to continue for those who cannot or will not work on E Mail."**

- 606. Notice of Motion** received from the Mayor, Cllr Mrs Jill Shortland on 3<sup>rd</sup> November 2009 "That this Town Council agrees we should for a trial period of three months commencing 1st December allow stalls for events/fairs/sales in the lower foyer. The position of any stall/stalls to be agreed with the Council's Health & Safety officers to ensure there is an adequate fire escape at all times. This matter to be delegated to the Town Clerk to act in conjunction with the Mayor."

Cllr Mrs S Wyatt seconded the motion.

Councillors debated the motion including concerns relating to possible problems that might occur if a fire evacuation were necessary.

A vote on the motion took place, 8 votes for the proposal, 1 against and 1 abstention.

**RESOLVED - "That this Town Council agrees we should for a trial period of three months commencing 1st December allow stalls for events/fairs/sales in the lower foyer. The position of any stall/stalls to be agreed with the Council's Health & Safety officers to ensure there is an adequate fire escape at all times. This matter to be delegated to the Town Clerk to act in conjunction with the Mayor."**

- 607. Notice of Motion** from Cllr Mrs Jenny Kenton received on 5<sup>th</sup> November 2009 "That this Council in the interests of better communication with the public discusses the opportunity to produce more detailed agendas and minutes."

The motion was seconded by Cllr J Dorse.

A revised motion was proposed by Cllr A Kenton – "That the matter of this Council producing more detailed Agendas and minutes in the interests of clearer communication with the public, be delegated to the Town Clerk in conjunction with the Mayor and Cllr Mrs J Kenton. The Town Clerk to report back to the Council in January 2010.

Cllr. Mrs J Kenton seconded the motion.

**RESOLVED – That the matter of this Council producing more detailed Agendas and minutes in the interests of clearer communication with the public, be delegated to the Town Clerk in conjunction with the Mayor**

**and Cllr. Mrs J Kenton. The Town Clerk to report back to the Council in January 2010.**

**608. Notice of Motion** from the Town Clerk – “That this Council having resolved to combine the Finance & Personnel Committee with the Guildhall & Tourism Committee as from 1<sup>st</sup> January 2010 now appoints members to this new Committee to be known as the Finance and General Purposes Committee.”

The proposal was seconded by Cllr G Shortland.

Cllr M J Wale proposed that the new Committee be known as “Finance & Guildhall Committee.”

Cllr G Shortland seconded the motion.

Cllr G Shortland proposed that “The new committee should comprise as of right, the Chairmen of the Amenities and Planning & Highways committee , together with the Mayor and Deputy Mayor as ex-officio members and those members to be elected.

Cllr M J Wale seconded the proposal.

The election of Committee Members ensued.

**RESOLVED - That this Council having resolved to combine the Finance & Personnel Committee with the Guildhall & Tourism Committee as from 1<sup>st</sup> January 2010, the new committee to be known as the Finance and Guildhall Committee, appoints Cllrs. J P Dorse, D R Hill, A Kenton, Mrs J Kenton, Mrs A Spencer, M J Wale and the chairman of the Amenities and Planning & Highways committees as members to this new Committee, with the Mayor and Deputy Mayor being ex-officio members.**

**609. Notice of Motion** from the Town Clerk – “That this Council having resolved to delegate to the Town Clerk to form a Working Party to assist with the display of memorabilia and the fabric within the Guildhall now appoints members to this new Working Party to be known as the Guildhall Fabric & Memorabilia Working Party.”

**RESOLVED – that the working party consist of Cllrs D R Hill, Mrs C A Morrison, Mrs A Spencer, M J Wale ,Mrs S Wyatt and ex Mayor Mrs B Mooney**

**610. Notice of Motion** from the Town Clerk – “That this Council considers making a corporate response to South Somerset District Council regarding their intention to seek District-wide Dog Control Orders.” *(Paper previously circulated)*

**RESOLVED – That this Council makes a corporate response supporting South Somerset District Council’s intention to seek District-wide Dog Control Orders.**

**611. Town Clerk’s Delegated Powers.** The Town Clerk will give Council details of any

matters dealt with under his delegated powers since the last meeting of the Council. LGA 1972 s101.

The Town Clerk informed Councillors that since the last meeting of the Council, he had used his delegated powers twice.

He informed Councillors that the Appointments Working Party had completed its function leading to the appointment of Mrs S Robson as the Deputy Town Clerk and the working party was now discontinued

and

that in conjunction with the Chairmen of the Finance and Amenities Committees he has authorised 2 items of remedial work to be carried out to the emergency lighting following an electrical inspection. Purchase Orders had been issued for £800 & £700.

**RESOLVED - to note and approve the use of the Delegated Powers.**

## **612. Reports from Representatives of Outside Bodies.**

There were no reports from Representatives of Outside Bodies.

**RESOLVED – to note**

The meeting closed at 9:05 pm.

# **CHARD TOWN COUNCIL**

THE GUILDHALL, FORE STREET,  
CHARD, SOMERSET TA20 1PP  
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TEL: 01460 260 378

Mayor: Cllr Jill Shortland Town Clerk: John Furze MILCM

## **MINUTES OF THE MEETING OF CHARD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL, CHARD ON MONDAY 21<sup>st</sup> DECEMBER 2009 AT 7:30PM.**

PRESENT: Councillors

Mrs J C Shortland – Mayor  
Mrs C A Morrison – Deputy Mayor  
D M Bulmer

D J Orchard (arrived 7:32)  
G Shortland  
M J Wale (arrived 7:34)

165

**IN ATTENDANCE:**

The Town Clerk Mr G J Furze, the Deputy Town Clerk Mrs S Robson, the Responsible Finance Officer Mr T M Cutler, the Mayor's Chaplain, Mr Andrew Conlan, 3 members of the public and 1 member of the Press .

At the commencement of the Meeting, the Chaplain offered a Thought for the Day and a Prayer.

**613. Apologies for absence and to consider whether to approve reasons given.**

Apologies for Absence had been received from Cllrs A Kenton and Mrs J Kenton, holidays, D M Mears, S Dowell and J Dorse, detained at work and Mrs A Spencer, illness.

**RESOLVED – to note and approve the reasons given.**

**614. Mayors Announcements.**

The Mayor thanked those who had supported her civic events noting that she had raised nearly £900 for her chosen cancer charities; noted that some of her proposed Christmas visits may have to be postponed due to health issues and that invitations had been issued for two receptions at her home.

**615. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159.

There were no Declarations of Interest.

**RESOLVED – to note**

**616. Exclusion of the Press and Public –** To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 35.

**RESOLVED – that no Agenda item be treated as confidential and dealt with after the public (including the press) has been excluded under Standing Order no 35.**

**617. Town Council Meeting – Minutes –** To confirm and sign the Minutes of the Town Council meeting held on Monday 16<sup>th</sup> November 2009.LGA1972, Sch 12 para 41(1).

**RESOLVED – that the minutes of the Town Council meeting held on Monday 16<sup>th</sup> November 2009 be signed as a correct record.**

**618. Finance & Personnel Committee -** To receive and sign the minutes of the Finance & Personnel Committee meeting held on Tuesday 24<sup>th</sup> November 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para

41(1).

The Chairman, Cllr D R Hill, presented the Minutes of the meeting.

**RESOLVED – that the minutes of Finance & Personnel Committee meeting held on the Tuesday 18<sup>th</sup> December 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 619. Planning & Highways Committee** - To receive and sign the minutes of the Planning & Highways Committee meeting held on Tuesday 18<sup>th</sup> December 2009 and to adopt the resolutions and recommendations contained therein. LGA 1972, Sch 12 para 41(1).

The Chairman, Cllr D J Orchard, presented the Minutes of the meeting.

**RESOLVED – that the minutes of Planning & Highways the Committee meeting held on the Tuesday 18<sup>th</sup> December 2009 be signed as a correct record and to adopt the Resolutions and Recommendations contained therein.**

- 620. Finance – Town Council Year (2009/10) to Date (Y2D) Budget** – To review the budget information previously circulated. Account & Audit Regulations 2003 reg 4.

**RESOLVED – that all Councilors noted the Year to Date budget**

- 621. Finance - Accounts for Payment** – to review and approve items of expenditure – cheque signatories to be Cllrs D M Bulmer & D R Hill. LGA 1972 s150 (5).

**RESOLVED – to approve the Accounts for Payment.**

- 622. Town Council Budget 2010/11** – To approve a budget for Chard Town Council for the year 2010/11. Presented by Cllr David Hill.

The Chairman of Finance and Personnel, Cllr D R Hill presented the budget for 2010/11.

The budget was proposed by Cllr D R Hill and seconded by Cllr Mrs S Wyatt.

The Town Clerk informed Councillors of salient points contained within the budget.

Following a vote, it was unanimously

**RESOLVED – to approve the Council’s Budget, as proposed, for the year 2010/11 and to set the Precept for £533,600.**

- 623. Notice of Motion** from Cllr David Bulmer on Monday 23<sup>rd</sup> November 2009, “That Town Council appoints Cllr D M Bulmer to the Finance & Guildhall Committee as from 1<sup>st</sup> January 2010.”

Cllr Mrs C A Morrison seconded the motion.

**RESOLVED – that this Town Council appoints Cllr D M Bulmer to the Finance & Guildhall Committee as from 1<sup>st</sup> January 2010.”**

- 624. Notice of Motion** from the Town Clerk – “That this Council appoints a Working Party to produce a Policy & Procedure for awarding Grants.”

Cllr G Shortland seconded the motion.

Cllr M Wale proposed an amendment to the motion -“That this Council appoints a Working Party to produce a Policy & Procedure for awarding Grants, consisting of a maximum of 4 Councillors to report back to the full Council as soon as is practicable.”

Cllr Mrs J C Shortland seconded the amended proposal.

**The amended proposal was voted on**

**RESOLVED – That this Council appoints a Working Party to produce a Policy & Procedure for awarding Grants, consisting of a maximum of 4 Councillors to report back to the full Council as soon as is practicable.**

**RESOLVED – that the working party consists of Cllrs D M Bulmer, D R Hill, G Shortland and M Wale.**

- 625. Town Clerk’s Delegated Powers.** The Town Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of the Council. LGA 1972 s101.

The Town Clerk informed Councillors that since the last meeting of the Council, he had not used his delegated powers.

**RESOLVED - to note.**

Cllr M J Wale declared a Personal interest as he a member of The Chard, Ilminster and Crewkerne Pensioner’s Forum.

- 626. Request from Chard, Ilminster and Crewkerne Pensioners’ Forum** for a Council Representative to be appointed to liaise with their group.

**RESOLVED – that Cllr G Shortland be appointed as the Council Representative to liaise with the Chard, Ilminster and Crewkerne Pensioners’ Forum.**

- 627. Reports from Representatives of Outside Bodies.**

There were no reports from Representatives of Outside Bodies.

**RESOLVED – to note**

The meeting closed at 8:37 pm.